

**PDF BOD Agenda**  
**February 27, 2017**  
**8pm EST**

**Attendees:** Dave, Patty, Damian, Lizard, and Gandhi (for first half of call)

\*Note - Ben formally resigned by submitting a written resignation letter on February 14, 2017.

\*Note - Batnips also formally resigned by submitting a written resignation letter on Feb 27, 2017.

**Current Board members:** Dave, Patty, Gandhi, Damian, Lizard, Toohey, Monster.

Quorum - 4 people

**BOD Committees:** Current Event Management (Lead: Damian) / Land Purchase (Lead: Monster) / New Event Planning (Lead: Toohey) / Governance and Finance (Lead: Patty) / Community Art Grants and Civic Responsibility (Lead: Patty) / Communication and Technology (Lead: Gandhi) / Consent (Lead: Damian)

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**Proposed Agenda:**

- Check-ins and Thank Yous
- Approve Minutes
  - January 2017 approved. Patty will post.
- Proposed Policy on Bans or Evictions Based on Legal Actions
  - Monster was unable to attend the call, and there are some unresolved questions, so we put off the vote of the document.
  - \*Note: Online voting is not legal business technique in the state of Maryland, not something we want to do for new policy.
- BOD General Update
  - Status updates
    - Dave - going over transition plans with Patty
    - Lizard - at least through May event.
  - BOD Nominations - Update of Nominees
    - One self nomination. Did not complete the application, and has been unresponsive when asked to fill out the remaining questions.
    - Next Steps?
      - Wait another month, relaunch process?
  - Between-meeting voting options - needed?
  - Retreat update
    - New doodle poll needed, pushed back to summer.
    - To-do: Need to find BOD member to coordinate the retreat.
  - BOD Committee Leads and Responsibilities:

- Minutes - Sharing updates and important info with larger BOD after Committee meetings, and not just in private Slack channels.
  - Updating main BOD monthly meeting agenda items to reflect Committee tasks and discussion issues.
  - Recruiting and manage volunteers from the community to support Committee efforts.
  - Selecting Team Leads for each Committee
  - Trello board, incl committee teams:
- Committee updates:
  - **Team Update: Current Event Management**
    - Team Lead?
    - MASH and Medical plan for Spring 2017
      - 24/7 coverage vs night-only?
      - EMT vs Paramedic
      - Any need if an ambulance is not on site? ...
    - Paid Medical Proposals
      - Options: Two Paramedic units, non-transporting for either overnight 8pm-8am or 24/7 for duration of event.
      - Quotes: Approx \$7k for just overnight, just over \$11k for 24/7 coverage.
      - Paramedics would be stationed wherever we put them, inside or outside the gate.
      - Discussion:
        - Would be nice to have at least EMTs on site. Some sort of first responder at EMT level. Will already have that with Beauty. Lizard is no longer certified as an EMT.
        - During the day, we'd have other MASH folks on hand, and if someone needs more help, can call an ambulance.
        - If we can afford the more comprehensive coverage, we should do it. It addresses concerns about safety, changes in MASH, and differences in a few thousand \$\$ one way or another is probably worth doing.
        - Have an existing MASH camp during the day.
        - Can consider raising ticket prices for Fall burn, since tickets have already gone on sale for Spring.
        - As far as legal goes, we're not required to offer anything.
        - **Proposal to vote - for Spring 2017 only.**
          - 12 hour shift.
          - 3 votes, 1 abstain. - passed
        - Hesitation about the reliance on paid staff, questions about impact on volunteer recruitment, is this a short term thing or our new way forward?

- Point of Contact: Off-site Radar, at this point. What are his responsibilities? On-site contact, Beauty. What's the process for walkie access? Channel 1? Where will they be located. Will this impact volunteer recruitment?
- Funding access:
  - Patty will review options for where to pull money for medical.

[gandhi out]

- PDF Rangers and next steps
  - Asset collection (training materials, graphics, t-shirts and hats, walkies, etc.)
  - Handover processes for when they do step down
  - [gandhi suggests] Put out a mid-Atlantic-wide call for anybody who wants to help lead PDF Rangers, and have the PC manage the selection (since the Ranger Leads report to the PC and not to the ex-RCT or even to the Rangers) ... every other Burn I'm involved with, Rangers are part of a Safety Department and Ranger Leads report to a Safety Coordinator. Shouldn't the Safety Coordinator have a say in who fills that role?
    - Discussion of having a formal "Safety Coordinator" / Channel 1 lead?
  - Damian will reach out to about status of recruitment
- Inventory management for MASH and Rangers
  - Radios, medical gear, etc.
  - Patty to connect with nominee for inventory lead and then hand off to Event team.
- New PC Coordinator: Jamilah
- Next PC Call - March 12th - Budget Discussion
- Safety Plan Update
  - **Current Safety Plan Draft**
  - Need:
    - Review from Fire Team. Rev Dave / Lizard / Boru (follow up with)
    - No plan written per se, but having equipment and people nearby. Have making for a brush unit, need platform.
    - If we can get funding for a small pick-up truck for a brush unit, that's an option.
    - We already have a pump, tank, hose, and nozzle at Ranger Wildland's house.
    - Damian to send safety plan draft again to Lizard to review.
  - Specific questions needed from larger BOD?
    - Fewer BOD members needed for an eviction / decision?
- Safety Training

- First Aid / EMT / etc.
  - SafetySide participants?
  - Do we want to offer reimbursements for volunteer members who complete a course and commit to a certain # shifts?
- Dumpster update
- **Team update: Governance and Finance**
  - Team lead?
  - New Bank research and plans to move to XERO
    - May be pushed back due to time restraints at the moment.
  - Lawyer on retainer
    - Skill set outlined. Patty is researching.
  - Advisory Team. Definition / expectations / Qs to answer:
    - Suggestion to let Dave and Ben put this together, to shape what they want to do as the initial members, and outline parameters for participation. For instance:
      - Stays on comms (email lists and slack)?
      - Not allowed to talk out of school (i.e. a BoD NDA)?
      - Doesn't speak for the Board?
      - Doesn't get to vote?
      - Still attend BOD meetings if they want?
- **Team update: Communication and Technology**
  - Team lead?
  - List of ways to communicate with burners in the region (for use in land survey)
  - Recruiting volunteers to help with content.
  - Website update
    - Schedule and goals
  - Burning Pony Express - Can Comms take this on?
  - Official PDF Facebook Admins
- **Team update: Land Purchase Team & New Event Planning**
  - Team lead - Land Purchase?
  - Team lead - New Event Planning?
  - Timeline to announce renewed Land Search effort
    - Timeline for search plan has been updated, needs to be reviewed
    - Information to be included
    - To do first: Call out to regional lists to encourage people to join PDF's mailing list for updated announcements, volunteer opportunities, etc.
  - [Land Search Documents](#) ... collated all known work product to date
  - Draft announcement to review and post
    - specifically aimed at getting the land search underway for Fall PDF rental property
  - Parameters for Land Team volunteers?

- For instance, do they HAVE to be able to go on site visits?
    - Communicating the call for volunteers as needed.
  - Is this a great time to emphasize the rejuvenated land search, because it might energize the exhausted community? Or a bad time, because the enthusiasm will get swallowed in the drama of Rangers and possible Spring cancellation?
    - If it's a good time, let's pick a Committee lead now and post the announcement immediately, get moving on that front regardless of what else is going on.
- **Team update: Community Art Grants and Civic Responsibility**
  - Team Lead: Patty
  - No new information
- **Team update: Consent**
  - Team Lead?
  - Context questions:
    - What is the current/recent history of consent violations at PDF?
    - Is this a solution to a problem we don't have? Or a problem desperately calling for a solution? (Consent is hugely important? Do we have consent issues urgent enough to demand what are clearly limited Board-level resources?)
  - Minutes from team calls
  - Possible Coordinator Role?
    - Community consent education?
  - Adoption of Transformus 11th Principle documentation modified for PDF
    - Lead?
  - Damian will follow up with Blue Light camps from last year's event to see if it's happening again.
  - Consent Tribunal: this is not final proposal but is something that should be on the radar
    - At a minimum, need skilled/trained individual to interview alleged victim
    - Who is joining JR's group?
- **Next all BOD Meeting:** Monday, March 27, 2017, 8pm EST
- **GLC:** Who is going? - Gandhi
- Anything else?
  - Annual Report