

**PDF BOD Agenda**  
**May 8, 2017**  
**7pm**

**Attendees:**

**Current Board members:** Patty, Gandhi, Damian, Lizard, Monster.  
Quorum - 3 people

Attendees: Gandhi, Lizard, Patty, Damian, Monster

Note: Dave stepped down as President and from the board on May 1st. Patty's term officially started May 1, 2017.

**BOD Committees:** Current Event Management (Lead: Damian) / Land Purchase (Lead: Monster) / New Event Planning (Lead: ?) / Governance and Finance (Lead: Patty) / Community Art Grants and Civic Responsibility (Lead: Patty) / Communication and Technology (Lead: Gandhi) / Consent (Lead: Monster)

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Begin - 7pm EST

**Agenda:**

- Check-ins and Thank Yous
- Approve Minutes - April 2017
  - Approved
- Approve Waiver for Spring 2017
  - Approved
- PC Call Takeaways - May 6th.
  - Left voicemail with both Franco and Pineapple abt approved gravel purchase
- BOD schedule and early entry - Who is coming when?
  - Damian can be on shift until 12pm noon on Friday, but off site until early afternoon Saturday. Driving back Monday.
  - Lizard - may need to be just daytime, afternoon - evenings.
  - Monster - Thursday through Monday
  - Patty - Friday afternoon through Monday
- Conduct Committee Update
  - Had a couple people express interest in volunteering. Monster reached out to get more volunteers. One person to follow up with. Reached out to outgoing Ranger leads to getting their ideas of what conduct committee might be doing. Will build out section of the website.

- MASH / Jamcare Update
  - Damian just had phone call with Beauty, Ratbastard, and Avi (Jamcare).
  - Beauty let Avi know that there are still MASH shifts during the overnight shifts. Haven't worked out yet what happens when there is no MASH but there is Jamcare. So still need to work out what they are expected to do during that time. Avi doesn't care if they're inside or outside the gate. Beauty leans toward them being inside the gate. May be cheaper and more efficient to have them in MASH overnight.
  - Have one Paramedic mostly in place, another one likely. Have an EMT and a nurse on standby, considering offering at a discounted rate.
  - Inventory - email sent to Fernando and Radar for update about MASH gear.
  - We're supposed to provide backboard, O2, and AED. If we don't hear from Fernando by a certain date, may need to make other arrangements. Someone from Philly could go fetch items from Fernando.
  - Will share cart with MASH.
  - Beauty posted job posting in unofficial PDF FB page about paid position.
  - Back-up is that people can knock on Beauty's RV.
  - Via waiver, we do not guarantee medical care.
  - Jamcare will be paramedic level people, and there would still be MASH folks to do first aid. Can lower standards for MASH people for night shifts because we have paramedic backups.
  - If outside the gate, would need a 10'x10' tent, 2 cots, etc.
  - Avi's expectation is that they will be off site at the hotel when not on shift. Hotel in Smyrna about 17 minutes from site. Best Western.
- Ranger Update
  - People set up for the event. None of them have commented on the safety plan.
- Fire Team Update
  - 6 fire extinguishers need maintenance. Lizard will take them to a place to get service.
  - Lizard & Rev Dave so far. Any others?
- Safety Plan Update
  - Damian got info from Lizard for fire. Broke down and planning to rebuild safety plan with new format based on SOAK doc, to eliminate extra language.
- BOD Recruitment
  - Interview schedule
- BOD officers
  - VP - Damian was voted on unanimously, will hold term until November 2017.
  - Secretary
    - Not in formal role, but Gandhi will help out with google drive sorting.
- Governance and Finance
  - Federal filings due in May
  - Board Handbook
  - Onboarding of new BOD members

- Lawyer update
  - Arts and Business Council of Greater Philadelphia
  - Application, \$175 application for fee:  
<https://artsandbusinessphila.secure.force.com/webforms/pvlaArtsApp>
  - Monster's lawyer network did not turn up anyone in DE.
  - Lawyers for the Arts organization. Sometimes they do reduced fee, or pro bono. Contacted Philly Lawyers for the Arts, let them know we need someone in DE.
  - Looking for someone expert in torts, in DE.
  - **Approved for \$175 payment.**
- Advisory Team. Definition / expectations / Qs to answer
- Inventory and Logistics Team update
  - Goal to lay groundwork so PDF is able to pick up and move to another location for Fall event. Considerations:
    - Inventory tracking for departments
    - Transportation requirements
    - Storage options
  - Connecting volunteers to develop plans.
- Land Search update
  - [Land Search Documents](#) ... collated all known work product to date
  - New group of volunteers working w/ monster
  - Proposal to hire realtor?
  - Monster had meeting with other Land volunteers, Jack, Dave and Emily.
  - A couple people have reached out to discuss co-ownership proposals.
  - Not looking for land to purchase for the Fall, but to rent - in tentative discussions w/ one property
  - Survey results - 315 responses
  - Wants to push people to continue to look at properties.
- BOD / Coordinator Gathering at PDF
  - Not formal - send idea to Coords.
- Community Art Grants and Civic Responsibility update
  - On hold until after Spring PDF
- Event Lead Mentorship Program at Burning Man.
  - Discussion about opening it up to Coordinators, possibly subsidizing.
  - Call for mentors go out May 6th from Burning Man Project, so call for mentees should go out around the same time.
    - *No email received yet to RC list on this topic (as of May 7)*
- Communication and Technology Team update
  - Website update
  - Burning Pony Express
  - Official PDF Facebook groups
  - Recruiting Volunteers to help

- Gandhi will put together something to share with the bod for discussion post Spring event.
  - Will reach out to Hatter to discuss content, update timestamps.
- Anything else?

Adjourn / 8:36pm EST