

PDF Board of Directors
Monthly Meeting
Sunday, July 26, 2014

Attendees: Dave, Patty, Dove, Mark
Start: 8:09pm

Agenda:

- Transformus - Notes to share?
 - It was muddy!
 - Discussion re: individuals who endanger the health and safety of attendees / banning (see below)
- Portal Burn - Notes to share?
 - Portal is awesome!
 - 220 ppl, small/intimate but fun
 - Sound also an issue (as most burns)
- Banning Policy
 - On a case by case basis, the PDF BOD has made decisions based on past actions and concerns from our community and others
 - BOD discussed an official ban policy
 - Each ban will be discussed on a case by case basis; similar to ejection policy: if community members feel a ban is necessary, they should be brought to the attention of the BOD for review
 - Updates from other events
 - Talked with members at Tfus re: ban policy - one member of community has been banned from a number of events for endangering the health and safety of other attendees
 - Will be banned from PDF as well (permanent)
 - Spring situation with sound/non compliance
 - Will be banned (2 burns, allowed to return Fall 2015)
 - Discussion at Ranger Training - legibility of documents; professionalism in reports; awareness of potential legal ramifications
 - Please use same discretion in written communications (or more) as in radio communication
- Ticket sales / Hardship Tickets
 - Sales
 - Dates were posted on website, BPE was not sent out (Dove)
 - Need to ensure this happens in the future
 - Overall calendar re: deadlines etc. needs to be used to ensure dates are not missed
 - Create "event" calendar with deadlines etc - does one already exist? Check with Emily; if PC sees a need for calendar, have

them create and share with us, if not, we will create and share with PC

- Hardship tickets
 - Details on website (application)
 - Dave has taken care of in past/present
- Website
 - Team updates
 - Hatter stepping down from other roles to focus more on web development
 - How can others join the web team?
 - Setting up a collaborative web environment - increased access for team members as well as basic training in order to participate
 - Reach out to current members with survey
 - BOD Monthly Meeting Minutes
 - Up to date
- Retreat Minutes
 - Dove will send out for BOD review
- Term limits
 - Discussed at PC meeting
 - Need to examine to prevent burnout, encourage participation, ensure sustainability
 - Need to explore for both BOD and Coordinators, to include succession planning, manuals, training etc
- Afterburn Reports
 - Confirm they have been submitted on PONY, follow up with those that haven't submitted (Patty)
 - Need final 2013 Afterburn reports (summary - Mark)
- Financials
 - Patty - post 2013 Financials - get PDF docs to post
 - Taxes done for 2013 - submitted
 - In by deadline of August 15
 - Pre-Pay / PDF credit card payment policies
 - Coordinating the organization of submissions - shipping costs increased due to last minute purchases
 - Need to discuss with coordinators
 - Add dates to new calendar
 - Truck rentals
 - Truck rentals not covered by personal insurance - coverage available for nonprofits? Need to explore transportation insurance as part of organization. Research needed. (Patty / Dave)
- Art Grant Coordinators
 - New coordinator - St. Greg (Gregory Thomas)
- BPE

- See above re: deadlines
- Dove to reach out to community to request help
- Need to discuss posting past issues on website
- “Council” meeting
 - Need to follow up with Coordinators re: “Event Production” side of PDF and the need for “producers” to take over the over arching details
- Safety reports
 - Need to ensure these are in place by fall burn
 - Fire
 - Medical
 - Explore hired staff
 - Transportation
 - Security (Ranger)
 - Email coordinator list, send examples / templates of safety reports (Dove)
 - Due by coordinators to BOD October 1st
- Land/Town Hall meetings
 - Need to discuss how much money is being set aside for land, as well as how we want to proceed if the cost of the event is higher than \$35 (with \$15 being put aside for land)
 - Patty and Dave - DC, September
 - Mark (and Mary) - NYC, September
 - Dove - Online, September
- BOD noms
 - Extending til August 10th - Dove will announce extension
- Non-Profit Consultant
 - Reevaluate current situation.

Thank you! :)