

PDF Planning Committee Meeting Agenda

Date: Saturday, February 7, 2015 at 6 pm

Purpose of meeting: Continue planning for Spring 2015 burn

Agenda summary: Vote on old business; discuss new business and proposed budgets; overview of new regional requirements from BMorg

First Order of Business – Coordinator changes

1) PC Co-Coordinator vote – Owsla is taking over as PC Coordinator as Emily D transitions out. For this spring planning cycle Owsla will be the co-coordinator, a temporary position for the transition. A quick vote is needed by the PC to make this position official as it comes with a reserve ticket. Discussed in January meeting; vote now needed.

Second Order of Business – New and ongoing business discussions

- 1) Sound Policy discussion – Submitted by Blizzard
 - Proposed change to the current PDF sound policy; *full text attached at end of agenda*
 - Quick summary of changes:
 - All nice explanation and fluff text has been removed. Most of it will be put up on the web page so it is available to help explain the policy, but it needs not be part of the policy itself.
 - The 'Sound Committee' section was removed. In the 2 years since this sound policy was enacted, there hasn't been one. If we end up having one, that's great, but even then it doesn't need to be included in the Sound Policy itself.
 - The number of 'Approved Nighttime Sound Camps' has been changed from Three to 'a number deemed appropriate by the Sound Marshall'. This change was suggested by Mark Nyon at the time he handed the policy back over to the PC, but the change was not actually made in the document then so was left it until it could be put up for discussion. An additional note here is that the past few burns have actually run with 5 approved camps (usually because at least one only wanted ambient music), and usually allowed more than those camps to use amplified sound over night so long as the sound was contained to their camp and immediate surrounding area.

- It's only 2 pages instead of 10.
 - Additionally, the policy does NOT contain procedures or instructions for Nighttime sound camp selection, how to do sound patrol, how to perform an 'emergency sound turn-down', etc. These should (and will) be separate internal Sound documents that should not be part of the Policy or GUD.
- 2) Golf cart discussion, continued – compiled from latest PONY discussion
- The proposal to use golf carts for shuttling duty is still under discussion and not cohesive, and no one comprehensive proposal has been submitted.
 - The posted guidelines (posted by Jill on the PONY discussion) are essentially already in effect and being handled by the purchasing coordinator and that stream of communication (to any/all department coordinators who are golf cart recipients at PDF)
 - The “Fresh Golf Cart Proposal” submitted by Jill on the PONY involves existing departments and coordinators, and as such should be agreed upon by those departments. If those departments are agreeable and want to propose budget additions for additional carts and expand their services they may do that. As it looks like at least one of those departments has done just that with their proposed budget for this cycle, this may be the best way to continue forward with this idea, *i.e.*, leave it in the hands of the departments who will be doing the work.
 - The secondary proposal posted by Karnak uses no enforceable language regarding changes to rules or policy, but is stated in terms of allowed requests. An amendment to it was proposed by Rev.Dave concerning clearer restrictions on possible cart drivers.
 - In order to try and synthesize these ideas and move forward, I propose that we start the discussion today exploring the idea of just having the existing department heads propose budget additions for the extra golf carts that they are prepared to take on the extra work for.

Third Order of Business – Budget proposals

**First, best to clarify question of which department is taking on the budget for laminates this cycle: individual departments or grouped together under WWW?*

1) Burning Arts – \$3,310

| Item | Recurring or Infrastructure Purchase? | Budgeted cost |
|-------------------------------------|---------------------------------------|---------------|
| Wood - 15 cords @ \$200/per | Recurring | \$3,000.00 |
| Fuel (lamp and accelerent) | Recurring | \$150.00 |
| Concrete blocks (burn barrel bases) | Infrastructure | \$100.00 |
| Wood stakes | Infrastructure | \$50.00 |
| Caution Tape | Recurring | \$10.00 |

2) Exodus – \$25

| Item | Recurring or Infrastructure Purchase? | Budgeted cost |
|--------------------------------------|---------------------------------------|---------------|
| 16 D-cell batteries (for megaphones) | Recurring | \$15.00 |
| Disposable gloves | Recurring | \$5.00 |
| Clear trash bags | Recurring | \$5.00 |

3) Gate/Greeters – \$3,004 + laminates?

| Item | Recurring or Infrastructure Purchase? | Budgeted cost |
|--|---------------------------------------|---------------|
| 1 Water Cooler Rental with Hot Water Feature | recurring | \$25.00 |
| 6 x 5 Gallons of water | recurring | \$36.00 |
| Gas for Golf Cart | recurring | \$25.00 |
| Golf cart + delivery fee | recurring | \$325.00 |
| Hired Gate Crew | recurring | \$1,300.00 |
| Ice | recurring | \$25.00 |
| Office supplies (laminating, paper, ink, pens, string, binders, sharpie) | recurring | \$125.00 |
| Snacks, Coffee, Tea, Hot Cocoa | recurring | \$125.00 |
| Battries | recurring | 25 |
| Wristbands | recurring | \$280.00 |
| Misc (trash bags,paper towels cleaning stuff) | recurring | \$50.00 |

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|--|----------------|----------|
| wooden stakes | infrastructure | \$30.00 |
| locksmith/back up keys for safe being made* (price might change) | infrastructure | \$50.00 |
| Light fixtures x4 (1 for the front gate, 3 for the back gate) | infrastructure | \$50.00 |
| 150 watt light bulbs | infrastructure | \$30.00 |
| Electrical cords back gate/front gate | infrastructure | \$100.00 |
| electrical adapters | infrastructure | \$3.00 |
| GU power adapter *(price might change) | infrastructure | \$50.00 |
| Storgae totes x3; 2 for the back gate, 1 for front gate | infrastructure | \$50.00 |
| Traffic cones | infrastructure | \$150.00 |
| power strip x2 | infrastructure | \$70.00 |
| yellow, green, black spray paint | infrastructure | \$20.00 |
| Tables x2, 1 for the front gate, 1 for the back gate, | infrastructure | \$60.00 |
| Laminates | recurring | ???? |

4) MOOP – \$50

| Item | Recurring or Infrastructure Purchase? | Budgeted cost |
|------------------------------------|---------------------------------------|---------------|
| hand sanitizer | recurring | \$20.00 |
| disposable gloves | recurring | \$10.00 |
| Fabric paint for tagging MOOP bags | infrastructure | \$20.00 |

5) Parking – \$1,211.80

| Item | Recurring or Infrastructure Purchase? | Budgeted cost |
|--|---------------------------------------|---------------|
| Bandanas (Increased Count to 80 Units) | Recurring | \$350.00 |
| Golf Cart Fuel | Recurring | \$40.00 |
| Golf Cart (Primary) | Recurring | \$250.00 |
| Golf Cart (Secondary pending approval) | Recurring | \$250.00 |
| Printing Cost for Onsite Passes | Recurring | \$20.00 |
| "C" Batteries (Wands) | Recurring | \$18.00 |
| Red Pennant Flags (100' * 10) | Recurring | \$80.00 |
| Water / Cooler | Recurring | \$36.00 |
| Radio | Recurring | \$80.00 |

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|---|----------------|---------|
| Centrex Plastics 27-Gallon Tote with Standard Snap Lid (Item #44066) X 2 | Infrastructure | \$29.64 |
| Centrex Plastics, LLC Commander 17-Gallon Tote with Hinged Lid (Item #290167) | Infrastructure | \$17.00 |
| Rust-Oleum 15-oz Fluorescent Orange Flat Spray Paint (Item 416297) X2 | Infrastructure | \$11.16 |
| 25-Pack 36-in Wood Landscape Stakes (Item 4008) | Infrastructure | \$30.00 |

6) Rangers – \$535 + laminates?

| Item | Recurring or Infrastructure Purchase? | Budgeted cost |
|--------------------|---------------------------------------|---------------|
| 50 manuals | standard replenishment order | \$100.00 |
| water, ice, snacks | standard replenishment order | \$75.00 |
| office supplies | standard replenishment order | \$60.00 |
| golf cart rental | recurring order | \$300.00 |
| Laminates | recurring | ???? |

7) Sound – \$102

| Item | Recurring or Infrastructure Purchase? | Budgeted cost |
|--|---------------------------------------|---------------|
| Galaxy Audio CM130 Sound Level Meter | Infrastructure | \$65.00 |
| Duracell Procell 9 Volt Batteries, 12 Pack | Recurring | \$17.00 |
| Duracell Coppertop 40 AA Batteries | Recurring | \$20 |

8) Stage – \$730

| Item | Recurring or Infrastructure Purchase? | Budgeted cost |
|------------------------------------|---------------------------------------|---------------|
| xlr cables & adaptors | infrastructure | \$150.00 |
| plastic sheeting (in case of rain) | Recurring | \$30.00 |
| moving truck | recurring | \$450.00 |
| new folding table | infrastructure | \$50.00 |
| 2 new mic stands | infrastructure | \$50.00 |

9) Theme Camps – \$75

| Item | Recurring or Infrastructure Purchase? | Budgeted cost |
|------------------------------------|---------------------------------------|---------------|
| Flagging/Markers for roads & camps | Recurring | \$75.00 |

10) Volunteer/Participation Station – \$900

| Item | Recurring or Infrastructure Purchase? | Budgeted cost |
|---|---------------------------------------|---------------|
| Misc office supplies (tape, markers, posters, yarn) | Recurring | \$20 |
| Snacks (gatorade, granola bars) | Recurring | \$30 |
| Schedule paper | Recurring | \$10 |
| Water (4 – 5 gallon jugs) | Recurring | \$20 |
| Trash Bags | Recurring | \$10 |
| New Bins | Infrastructure | \$50 |
| Radio speaker for base radio | Infrastructure | \$100 |
| Plastic lightbulbs | Infrastructure | \$50 |
| Floodlamps on clips | Infrastructure | \$50 |
| Power strips & extension cord for new lights | Infrastructure | \$50 |
| Fans | Infrastructure | \$50 |
| Raffle ticket printing (paper) | Recurring | \$10 |
| Buttons (400) (Busy Beaver) | Recurring | \$200 |
| Golf cart | Recurring | \$250 |

**Still missing budgets from DPW, Fire Perimeter, Lamp Lighters, MASH, Sanctuary, and WWW*

Fourth Order of Business – BMorg regional status requirements update

1. Brief overview will be given (by Dove) covering recent requirements sent out by BMorg concerning regional status.

Fifth Order of Business – Planning committee reminders

1. Upcoming PC meeting schedule:
 - Sunday March 1 – Vote on previously proposed budgets; vote on previously proposed business; discuss new business and budgets
 - Saturday April 11 – Vote on previously proposed budgets; vote on previously proposed business; wrap up final planning for Spring Burn

Playa Del Fuego Sound Policy (proposed by Sound Control Coord. Blizzard)
Spring, 2015
Supersedes: Spring, 2013

I. Purpose

The Playa Del Fuego (PDF) Sound Policy is intended to protect the longevity of the longevity of PDF events by establishing standards for the control of noise pollution extending beyond the boundaries of said events.

II. Scope

This policy applies to any individual, group, instrument, or device (instrument, installation, speaker system, generator, etc.) producing audible or sub-audible sound within and during a Playa Del Fuego event.

III. Restrictions

a. All sound at PDF events shall be limited to a predetermined decibel (dB) level, measured at 50' from the source of the sound, dependent on the time of day, as follows:

10AM – 10PM: 80dB 10PM – Midnight: 74dB Midnight – 10AM: 68dB

b. The use of electronically amplified sound between the hours of 10PM and 10AM shall only be permitted to those approved by the Sound Marshall and/or Sound Committee prior to the event through the Nighttime Sound Application.

c. The use of subwoofers, woofers, or any device capable of producing sound at or below 100Hz is not permitted between the hours of 10PM and 10AM.

d. Quiet Camping Areas – The Front Field and Back Field open camping areas are designated as Quiet Camping. The use of generators, loud musical instruments (horns, drums, etc.), or any other disruptive sound generation is not permitted between the hours of 10PM and 10AM.

IV. Roles

a. PDF Board of Directors (BOD): The PDF BOD has ultimate authority to turn down or off any and all sound as deemed necessary for the security of the event.

b. Sound Marshal: The Sound Marshal is responsible for PDF wide compliance with the Sound Policy and has the authority to turn down or off any and all sound as deemed necessary, with deference to members of the BOD, or to a quorum of the BOD if the Sound Marshal is a member of the BOD.

c. Sound Sponsors: Camp Leaders, individuals designated by a Camp Leader, or an individual bringing amplified sound to a PDF event responsible for sound levels generated by their sound system who will remain readily available within earshot of said system while it is in use.

d. Sound Patrol: The Sound Patrol are volunteers tasked with enforcement of the above restrictions during a PDF event with the authority to temporarily turn down any sound causing a perceived violation of the sound policy, reporting as necessary to the Sound Marshal for further intervention or policy dispute resolution.

e. PDF Attendees: Any attendee of a PDF event who perceives a violation of the Sound Policy from an individual or camp may invoke 'The Sound Rule', as described in the Procedures section below.

V. Procedures

a. The Sound Rule:

Anyone who suspects another individual or camp is in violation of the Sound Policy and may pose as a disturbance to the events landlord's neighbors may approach them IMMEDIATELY with their concern. If satisfactory action is not taken to correct the issue, please report the issue to the Sound Patrol, Sound Marshal, PDF BOD member, or Ranger (such that they may contact the responsible parties by radio) as quickly as possible.

If you are approached by anyone about a perceived sound policy violation, you MUST IMMEDIATELY CORRECT or CEASE the activity, only after which you may reach out to the Sound Patrol or Sound Marshal to resolve the issue.

b. Any camp or individual who wishes to have amplified sound between the hours of 10PM and 10AM must apply through the Sound Camp Application form on the PDF Web Page before the Theme Camp Placement deadline. The Sound Marshal and their designees will limit the number of approved applications as they see fit.

VI. Enforcement

a. Individuals and Camps are required to comply with any Turn-Down request made by anyone as per 'The Sound Rule' until the issue has been investigated by a member of the Sound Patrol, the Sound Marshal, or a member of the PDF BOD.

b. Individuals and Camps are required to comply with any Turn-Down or Turn-Off order as made by a member of the Sound Patrol, the Sound Marshal, or a member of the PDF BOD. This order may be made for any reason from Sound Policy violations to formal complaints lodged against the event from local residents or county officials.

VII. Sanctions

Sanctions for violations of the Sound Policy may include, but are not limited to: Turn-Down or Turn-Off orders lasting anywhere up to the remainder of the event, removal of the offending sound source from the event, prohibition of the sound source from future events, or immediate eviction of one or more individuals as deemed necessary by the PDF BOD.