

## PDF Planning Committee Meeting Agenda

**Date: Sunday, March 1, 2015 at 12 pm**

**Purpose of meeting: Continue planning for Spring 2015 burn**

**Agenda summary: Vote on old business; discuss new and ongoing business; vote on budgets proposed last month; review newly proposed budgets; upcoming PC reminders**

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### **First Order of Business – Vote on old business**

- 1) Sound Policy update – Submitted by Blizzard
  - Vote needed for Sound Policy update, submitted for discussion at our last PC meeting (full text attached at end of agenda)
  - Update essentially cleans up old policy, bringing it in line with current practices and removing “fluff text” that made the document confusing and overly long to read

### **Second Order of Business – New business discussions**

- 1) Exodus expansion discussion – Submitted by Lil Bit
  - At November’s PC meeting the idea came up that Exodus (or Parking) should begin their duties on Sunday since by far most participants on Sundays are looking to leave the event, not arrive, and therefore the traditional handling of that traffic by Greeters (who are often under-volunteered on Sundays) is less sensible. Fritz agreed that Exodus could/should help out with the Sunday traffic issues since they’re more Exodus-related than Greeter-related
  - Exodus will need more volunteers for this endeavor, and so Exodus should probably be listed now in the Departments section of the website (and maybe the GUD too) so it can gain some visibility in order to help facilitate recruiting volunteers.
    - Lil Bit is willing to do the write up (with Fritz's help/input) to submit to the PC for approval
  - Time slots for Sunday afternoon shifts should also be added to the Volunteer Schedules sign up page. (Exodus traditionally has not used that page because it didn’t deal with general volunteers during the main event, but now this will be changing.)

- 2) Backfield lighting expansion – Submitted by HotNathanDog (Greeter Coord)
- Suggests that the large lights typically provided on Friday instead be provided on Thursday as there’s much traffic on Thursdays too
  - Response from Smartie Martie (Gate Coord) to questions about budgeting from Owsla:
    - The large lights in the backfield are not part of PDF budget. The large construction light unit is provided by the Vets as a courtesy to the event.
    - Further response (from S.M.) talking about our options for getting more lighting units, however the question may simply be that of using the existing unit but just making sure it’s available Thursday.

**Third Order of Business – Voting on old budget proposals**

1) Burning Arts – \$3,310 (No adjustments from last month)

Item	Recurring or Infrastructure Purchase?	Budgeted cost
Wood - 15 cords @ \$200/per	Recurring	\$3,000.00
Fuel (lamp and accelerant)	Recurring	\$150.00
Concrete blocks (burn barrel bases)	Infrastructure	\$100.00
Wood stakes	Infrastructure	\$50.00
Caution Tape	Recurring	\$10.00

2) Exodus – \$25 (No adjustments from last month)

Item	Recurring or Infrastructure Purchase?	Budgeted cost
16 D-cell batteries (for megaphones)	Recurring	\$15.00
Disposable gloves	Recurring	\$5.00
Clear trash bags	Recurring	\$5.00

3) Gate/Greeters – \$3,004 (No adjustments from last month)

Item	Recurring or Infrastructure Purchase?	Budgeted cost
1 Water Cooler Rental with Hot Water Feature	recurring	\$25.00
6 x 5 Gallons of water	recurring	\$36.00
Gas for Golf Cart	recurring	\$25.00
Golf cart + delivery fee	recurring	\$325.00
Hired Gate Crew	recurring	\$1,300.00
Ice	recurring	\$25.00
Office supplies (laminating, paper, ink, pens, string, binders, sharpie)	recurring	\$125.00
Snacks, Coffee, Tea, Hot Cocoa	recurring	\$125.00
Battries	recurring	25
Wristbands	recurring	\$280.00
Misc (trash bags,paper towels cleaning stuff)	recurring	\$50.00
wooden stakes	infrastructure	\$30.00
locksmith/back up keys for safe being made* (price might change)	infrastructure	\$50.00
Light fixtures x4 (1 for the front gate, 3 for the back gate)	infrastructure	\$50.00
150 watt light bulbs	infrastructure	\$30.00
Electrical cords back gate/front gate	infrastructure	\$100.00
electrical adapters	infrastructure	\$3.00
GU power adapter *(price might change)	infrastructure	\$50.00
Storgae totes x3; 2 for the back gate, 1 for front gate	infrastructure	\$50.00
Traffic cones	infrastructure	\$150.00
power strip x2	infrastructure	\$70.00
yellow, green, black spray paint	infrastructure	\$20.00
Tables x2, 1 for the front gate, 1 for the back gate,	infrastructure	\$60.00

4) MOOP – \$50 (No adjustments from last month)

Item	Recurring or Infrastructure Purchase?	Budgeted cost
hand sanitizer	recurring	\$20.00
disposable gloves	recurring	\$10.00
Fabric paint for tagging MOOP bags	infrastructure	\$20.00

5) Parking – \$1,361.80 \*Budget adjusted from last month to reflect correct price of golf carts

<b>Item</b>	<b>Recurring or Infrastructure Purchase?</b>	<b>Budgeted cost</b>
Bandanas (Increased Count to 80 Units)	Recurring	\$350.00
Golf Cart Fuel	Recurring	\$40.00
Golf Cart (Primary) & Delivery Fee	Recurring	\$325.00
Golf Cart (Secondary pending approval)	Recurring	\$325.00
Printing Cost for Onsite Passes	Recurring	\$20.00
"C" Batteries (Wands)	Recurring	\$18.00
Red Pennant Flags (100' * 10)	Recurring	\$80.00
Water / Cooler	Recurring	\$36.00
Radio	Recurring	\$80.00
Centrex Plastics 27-Gallon Tote with Standard Snap Lid (Item #44066) X 2	Infrastructure	\$29.64
Centrex Plastics, LLC Commander 17-Gallon Tote with Hinged Lid (Item #290167)	Infrastructure	\$17.00
Rust-Oleum 15-oz Fluorescent Orange Flat Spray Paint (Item 416297) X2	Infrastructure	\$11.16
25-Pack 36-in Wood Landscape Stakes (Item 4008)	Infrastructure	\$30.00

6) Rangers – \$560 \*Budget adjusted from last month to reflect correct price of golf carts

<b>Item</b>	<b>Recurring or Infrastructure Purchase?</b>	<b>Budgeted cost</b>
50 manuals	standard replenishment order	\$100.00
water, ice, snacks	standard replenishment order	\$75.00
office supplies	standard replenishment order	\$60.00
golf cart rental & delivery fee	recurring order	\$325.00

7) Sound – \$102 (No adjustments from last month)

<b>Item</b>	<b>Recurring or Infrastructure Purchase?</b>	<b>Budgeted cost</b>
Galaxy Audio CM130 Sound Level Meter	Infrastructure	\$65.00
Duracell Procell 9 Volt Batteries, 12 Pack	Recurring	\$17.00
Duracell Coppertop 40 AA Batteries	Recurring	\$20

8) Stage – \$730 (No adjustments from last month)

Item	Recurring or Infrastructure Purchase?	Budgeted cost
xlr cables & adaptors	infrastructure	\$150.00
plastic sheeting (in case of rain)	Recurring	\$30.00
moving truck	recurring	\$450.00
new folding table	infrastructure	\$50.00
2 new mic stands	infrastructure	\$50.00

9) Theme Camps – \$75 (No adjustments from last month)

Item	Recurring or Infrastructure Purchase?	Budgeted cost
Flagging/Markers for roads & camps	Recurring	\$75.00

10) Volunteer/Participation Station – \$975 \*Budget adjusted from last month to reflect correct price of golf carts

Item	Recurring or Infrastructure Purchase?	Budgeted cost
Misc office supplies (tape, markers, posters, yarn)	Recurring	\$20
Snacks (gatorade, granola bars)	Recurring	\$30
Schedule paper	Recurring	\$10
Water (4 – 5 gallon jugs)	Recurring	\$20
Trash Bags	Recurring	\$10
New Bins	Infrastructure	\$50
Radio speaker for base radio	Infrastructure	\$100
Plastic lightbulbs	Infrastructure	\$50
Floodlamps on clips	Infrastructure	\$50
Power strips & extension cord for new lights	Infrastructure	\$50
Fans	Infrastructure	\$50
Raffle ticket printing (paper)	Recurring	\$10
Buttons (400) (Busy Beaver)	Recurring	\$200
Golf cart & delivery fee	Recurring	\$325

## Fourth Order of Business – New budget proposals

### 1) Art Grants budget (new) – \$50 – Submitted by St. Greg

Item	Recurring or Infrastructure Purchase?	Budgeted cost
Drinks (wine, juice), snacks (crackers, cheese, etc)	Recurring	\$50

The art grant recipients reception hosted for the past few years has to date had drinks and snacks contributed out of the personal pockets of the coords (~\$50). Suggestion from Dave Diller (BOD Pres.) that for the sake of transparency and consistency this new budgeting should go through the PC budgeting process.

### 2) DPW – \$850 – Submitted by Yeti

Item	Recurring or Infrastructure Purchase?	Budgeted cost
Straw 70 Bales @ 5 each (if rain is in the forecast)	Recurring	\$350.00
Emergencies/Misc/Emergent needs	Recurring	\$500.00

### 3) Fire Perimeter – \$220 – Submitted by Melly

Item	Recurring or Infrastructure Purchase?	Budgeted cost
10 reflective vests	Infrastructure	\$140.00
Light up items (blinky bracelets, etc.) to ID perimeter volunteers	Recurring	\$80.00

### 4) Lamp Lighters – \$460 – Submitted by Starboy

Item	Recurring or Infrastructure Purchase?	Budgeted cost
Robes	Infrastructure	\$200.00
Lamp Oil/Kerosene	Recurring	\$60.00
Paper Towels (for lamp cleaning)	Recurring	\$10.00
Baby Wipes (for cleaning hands)	Recurring	\$5.00
Utility Lighters (2)	Infrastructure	\$5.00
Replacement Lamps (8)	Infrastructure	\$80.00
Candy Cane Rebar	Infrastructure	\$100.00

Notes: Original robes were destroyed by someone several burns ago (left out in rainstorm); Many lamps in disrepair, hoping to salvage some but would like to buy some replacements also; About half the rebar was missing in Fall, resulting in fewer spires put up

5) MASH – \$730 – Submitted by Fernando

Item	Recurring or Infrastructure Purchase?	Budgeted cost
Golf cart & delivery fee	Recurring	\$325.00
Extra gas	Recurring	\$20.00
Misc. medical supplies	Recurring	\$60.00
Ice (from Vets)	Recurring	\$35.00
2 x digital pulse oximeters	Infrastructure	\$40.00
2 x digital blood pressure monitors	Infrastructure	\$90.00
2 x responder vests	Infrastructure	\$160.00

6) WWW – \$2000 – Submitted by EmilyD

Item	Recurring or Infrastructure Purchase?	Budgeted cost
Laminates	Recurring	\$1,200.00
WWW prints	Recurring	\$800.00

Not submitted: Sanctuary

**Fourth Order of Business – Planning committee reminders**

1. Upcoming PC meeting schedule:

- Saturday April 11 – Vote on previously proposed budgets; vote on previously proposed business; wrap up final planning for Spring Burn
- May – No PC meeting in May, unless emergency

**Playa Del Fuego Sound Policy** (proposed by Sound Control Coord. Blizzard)  
Spring, 2015  
Supersedes: Spring, 2013

**I. Purpose**

The Playa Del Fuego (PDF) Sound Policy is intended to protect the longevity of the longevity of PDF events by establishing standards for the control of noise pollution extending beyond the boundaries of said events.

**II. Scope**

This policy applies to any individual, group, instrument, or device (instrument, installation, speaker system, generator, etc.) producing audible or sub-audible sound within and during a Playa Del Fuego event.

**III. Restrictions**

a. All sound at PDF events shall be limited to a predetermined decibel (dB) level, measured at 50' from the source of the sound, dependent on the time of day, as follows:

10AM – 10PM: 80dB 10PM – Midnight: 74dB Midnight – 10AM: 68dB

b. The use of electronically amplified sound between the hours of 10PM and 10AM shall only be permitted to those approved by the Sound Marshall and/or Sound Committee prior to the event through the Nighttime Sound Application.

c. The use of subwoofers, woofers, or any device capable of producing sound at or below 100Hz is not permitted between the hours of 10PM and 10AM.

d. Quiet Camping Areas – The Front Field and Back Field open camping areas are designated as Quiet Camping. The use of generators, loud musical instruments (horns, drums, etc.), or any other disruptive sound generation is not permitted between the hours of 10PM and 10AM.

**IV. Roles**

a. PDF Board of Directors (BOD): The PDF BOD has ultimate authority to turn down or off any and all sound as deemed necessary for the security of the event.

b. Sound Marshal: The Sound Marshal is responsible for PDF wide compliance with the Sound Policy and has the authority to turn down or off any and all sound as deemed necessary, with deference to members of the BOD, or to a quorum of the BOD if the Sound Marshal is a member of the BOD.

c. Sound Sponsors: Camp Leaders, individuals designated by a Camp Leader, or an individual bringing amplified sound to a PDF event responsible for sound levels generated by their sound system who will remain readily available within earshot of said system while it is in use.



d. Sound Patrol: The Sound Patrol are volunteers tasked with enforcement of the above restrictions during a PDF event with the authority to temporarily turn down any sound causing a perceived violation of the sound policy, reporting as necessary to the Sound Marshal for further intervention or policy dispute resolution.

e. PDF Attendees: Any attendee of a PDF event who perceives a violation of the Sound Policy from an individual or camp may invoke 'The Sound Rule', as described in the Procedures section below.

## **V. Procedures**

### **a. The Sound Rule:**

Anyone who suspects another individual or camp is in violation of the Sound Policy and may pose as a disturbance to the events landlord's neighbors may approach them IMMEDIATELY with their concern. If satisfactory action is not taken to correct the issue, please report the issue to the Sound Patrol, Sound Marshal, PDF BOD member, or Ranger (such that they may contact the responsible parties by radio) as quickly as possible.

If you are approached by anyone about a perceived sound policy violation, you MUST IMMEDIATELY CORRECT or CEASE the activity, only after which you may reach out to the Sound Patrol or Sound Marshal to resolve the issue.

b. Any camp or individual who wishes to have amplified sound between the hours of 10PM and 10AM must apply through the Sound Camp Application form on the PDF Web Page before the Theme Camp Placement deadline. The Sound Marshal and their designees will limit the number of approved applications as they see fit.

## **VI. Enforcement**

a. Individuals and Camps are required to comply with any Turn-Down request made by anyone as per 'The Sound Rule' until the issue has been investigated by a member of the Sound Patrol, the Sound Marshal, or a member of the PDF BOD.

b. Individuals and Camps are required to comply with any Turn-Down or Turn-Off order as made by a member of the Sound Patrol, the Sound Marshal, or a member of the PDF BOD. This order may be made for any reason from Sound Policy violations to formal complaints lodged against the event from local residents or county officials.

## **VII. Sanctions**

Sanctions for violations of the Sound Policy may include, but are not limited to: Turn-Down or Turn-Off orders lasting anywhere up to the remainder of the event, removal of the offending sound source from the event, prohibition of the sound source from future events, or immediate eviction of one or more individuals as deemed necessary by the PDF BOD.