

PDF Planning Committee Meeting Agenda

Date: Sunday, June 14, 2015 at 12 pm

Purpose of meeting: After Burn reports, begin new cycle business

Agenda summary: Review coordinator changes and vacancies, review After Burn reports, reserve ticket proposals, proposal to move location of Participation Station, announcements and planning cycle reminders

First Order of Business – Coordinator changes and vacancies

- 1) Welcome new Coordinators
 - WWW Coordinator, Erica V.
 - Volunteer Coordinator, Princess Giggles

- 2) Vacancies/potential vacancies
 - Sanctuary is still vacant
 - Stage may be vacant
 - Please spread the word! Anyone interested in stepping up to take over Sanctuary or Stage may contact myself as PC Coord.

Second Order of Business – After Burn reports; posted on PONY for review

- 1) Received from the following departments (as well as misc/addendum reports):
 - Art Grants
 - Burning Art
 - DPW
 - Drum Conclave
 - Exodus
 - Fire Perimeter
 - Gate/Greeters (additional report coming in from Smartie Martie)
 - Lamplighters
 - MASH
 - MOOP
 - Parking
 - Planning Committee
 - Rangers

- Sound Patrol
 - Stage
 - Theme Camps
 - Volunteer/Part Station
 - WWW
- 2) After Burn reports not yet received from the following departments:
- Fire Conclave
 - Fire Team (*possibly covered under Burning Art, but should formalize for BMOrg requirements if this is the case)
 - Pony Wrangler
 - Purchasing

Third Order of Business – Additional reserve tickets

- 1) Clarification: PC vote needed to approve additional reserves only; titles of assistant coordinator, co-coordinator, etc. are at the pleasure of the head coordinator (and thus need no PC vote), but do not in and of themselves confer reserve ticket privilege (unless such already exists). This seems to me to be in accordance with present policy, and as such the policy does not need further change to clarify. (If dissent on this point, then there is a proposal on hand to clarify the current policy such that only one vote be needed to address reserve issues instead of two.)
- 2) Requests for approval
- WWW is requesting one additional reserve ticket (would bring WWW to 2 out of the 3 standard reserves allocation). This reserve would be for the assistant coordinator in charge of Printing.
 - Purchasing Department is requesting one additional reserve ticket (would bring Purchasing to 2 out of the 3 standard reserves allocation). This reserve would be for an asst/co-coordinator position to be added for backup, support and transitioning.
 - Sound is requesting one or two additional reserve ticket(s) (would bring Sound to 2 or 3 out of the 3 standard reserves allocation). This/these reserve(s) would be for newly created assistant coordinator positions.

Fourth Order of Business – Proposal to reposition Participation Station

- 1) Proposal from Princess Giggles to move Participation Station to “Center Map”
 - Possibly to area 4E (which would also eliminate issue of folks setting up camp in neighbors field) or across from Back Gate
 - Reasons
 - The location next to the stage is often too loud for PS volunteers to hear the Base Radio, and often prevents folks from explaining things clearly because you have to yell
 - Current placement of P.S. is no longer in the center of the event
 - Our event has grown in number and size (by several acres)
 - Having P.S. more central to the whole event makes it more accessible to the back field (where a majority of attendees camp)
 - 4E is a high traffic area and would be ideal for the Parties, Events, and Info Sessions that P.S. will be hosting in the fall and at future burns

Fifth Order of Business – Announcements and reminders

- 1) TRDL discussion is up and active on the P.O.N.Y.
 - By Fall 2015, the Board plans to enact some organizational restructuring, potentially moving some event management issues out of their hands, and potentially restructuring for more oversight and “checks and balances” of our current system.
- 2) Shed inventory
 - Inventories (at least partial) received from the following:
 - Burning Arts
 - DPW (*Is it just the radios? Does DPW have no other items?)
 - Lamplighters
 - MASH
 - Parking/Greeters at back gate
 - Sound
 - Gate (front)/Ticketing
 - Still missing from what departments? Which of the following do NOT have shed inventory?:
 - Exodus?
 - Fire Team?
 - MOOP?
 - Rangers?
 - Sanctuary?

- Sound Patrol?
- Stage?
- Theme Camps?
- Volunteer?
- Art Grants?
- Drum Conclave?
- Fire Conclave?
- Fire Perimeter?
- Pony Wrangler?
- Purchasing?
- WWW?

Sixth Order of Business – Cycle reminders

1) BUDGETS NEEDED!

- This is short cycle; so get those budgets ready!

2) Upcoming PC meeting schedule; check for conflicts:

- July – Saturday July 11
- August – Sunday August 9
- September – I would like to move the September meeting to the 3rd weekend, as I will be busy at a seminar all of the 2nd weekend of that month; I propose we meet on Saturday September 19th

3) Please remind me of any new proposals that did not make it into this meeting; we will start again with new business next meeting

- Reminder: Proposals need their author or someone willing to present them to the PC. Contact me if you have a proposal but are having difficulty making regularly scheduled meetings.