

PDF Planning Committee Meeting Agenda

Date: Sunday, August 9, 2015 at 12 pm

Purpose of meeting: Continue planning for Fall 2015 burn; vote on budgets and review new budgets; review policy proposals

Agenda summary: Review coord. changes, review after burn reports, vote on reserve expansions, vote on budgets, hear proposed budgets, old business, new business, announcements and planning cycle reminders

First Order of Business – Coordinator changes and vacancies

- 1) Thank you to our outgoing coordinator
 - Heidi has stepped down as Theme Camp coord.
- 2) Welcome new coordinators
 - Miles and Katia are taking over as Theme Camp co-coords
- 3) Sanctuary is still vacant!
 - Anyone interested in stepping up to take over Sanctuary may contact myself as PC Coord.

Second Order of Business – After Burn reports

- 1) Still missing reports from Fire Conclave, Fire Safety Team, Pony Wrangler

Third Order of Business – Votes on reserve ticket expansion proposals from last meeting

- 1) Exodus is requesting one additional reserve ticket (would bring Exodus to 2 out of the 3 standard reserves allocation). This reserve would be for an assistant coordinator (currently Lil' Bit).
- 2) Fire Perimeter is requesting one additional reserve ticket (would bring Fire Perimeter to 2 out of the 3 standard reserves allocation). This reserve ticket would be for our co-coordinator (currently they are 1K and Smelly Melly).

**No more reserve expansions available this cycle. Departments wishing to expand their reserves may still submit those requests this cycle, but they will go into effect next year. (This is because reserve ticket sales must close in early September for insurance purposes.)*

Fourth Order of Business – Vote on budgets

1) Burning Arts – \$3,812.02 – Submitted by Reverend Dave

Item	Recurring	Infrastructure	Overall
TOTALS	\$3,551.40	\$260.62	\$3,812.02
18 cords of wood @ \$192.30/cord	\$3,461.40		
Fuel	\$50.00		
Flares	\$20.00		
(2) Puxing radios + extended batteries		\$200.00	
Mcleod Tool (fire rake)		\$60.62	
Flagging tape	\$20.00		

2) Exodus – \$30 – Submitted by Lil' Bit

Item	Recurring	Infrastructure	Overall
TOTALS	\$30.00	\$0.00	\$30.00
16 D-cell batteries (for megaphones)	\$15.00		
Disposable Gloves	\$10.00		
Clear Trash bags	\$5.00		

3) Fire Perimeter – \$339.45 – Submitted by 1K

Item	Recurring	Infrastructure	Overall
TOTALS	\$152.00	\$187.45	\$339.45
Flagging tape to mark circle	\$75.00		
Coordinator vest with pocket for radio		\$50.50	
Reflective Safety Vest - 7 M-XL		\$87.15	
Reflective Safety Vest - 4 2X-4X		\$49.80	
Laminates - 28	\$42.00		
Perimeter Buttons (gifts for volunteers)	\$35.00		

4) Lamplighters – \$220 – Submitted by Starboy

Item	Recurring	Infrastructure	Overall
TOTALS	\$15.00	\$205.00	\$220.00
Rebar		\$20.00	
Robes		\$50.00	
Replacement Lamps		\$110.00	
Lamp Oil	\$15.00		
Utility Lighters		\$25.00	

5) Parking – \$1,745.36 – Submitted by 2E *Bandanas (80 count, \$370.00) removed; to be reviewed as a line item and voted on next month

Item	Recurring	Infrastructure	Overall
TOTALS	\$916.00	\$459.36	\$1,375.36
Golf Carts & delivery fee (for 2 carts)	\$650.00		
Golf Carts Fuel (for 2 carts)	\$40.00		
Printing Cost for Onsite Passes	\$20.00		
D Batteries (rechargeable) 8 Pack - (Wands and Flashlights); x 3	\$90.00		
Rechargeable Battery Charger (Fox Nova - F08 8 Slot Charger)		\$40.00	
Red Pennant Flags (100'); x 10	\$80.00		
Water / Cooler	\$36.00		
Traffic Wands		\$42.00	
Sledge Kobalt 2.5-lb. Forged Steel Sledge Hammer with 14-in Fiberglass Handle		\$33.96	
Fiberglass Stakes (by Hi-Viz) 30 in pack \$1.89each (5/16"×4') orange & wht; x 3		\$113.40	
Rain Poncho (1cs=200ct); x 2		\$130.00	
Radio w/ Shoulder Mic* (pre-approved last fall, was not purchased in time - please purchase this budget)		\$100.00	

*Includes item approved last fall but never purchased.

6) Rangers – \$1,190 – Submitted by Mythic

Item	Recurring	Infrastructure	Overall
TOTALS	\$570.00	\$620.00	\$1,190.00
Printing costs:			
manuals (50 count)	\$100.00		
consent posters (60 count)	\$10.00		
water, ice, snacks	\$75.00		
office supplies, zip ties, tape, pens, etc.	\$60.00		
golf cart rental and gas	\$325.00		
Uniforms*		\$600.00	
Tarps (4@ \$5.00 each)		\$20.00	

*Our complete inventory of Ranger t-shirts and hats was destroyed between Fall 2014 and Spring 2015 by rodents nesting in the shed/storage boxes

7) Sound – \$31 – Submitted by Blizzard

Item	Recurring	Infrastructure	Overall
TOTALS	\$0.00	\$31.00	\$31.00
1 PX-777 Belt Clip		\$11.00	
Aweek 2-pack MSC-20B Walkie Pouches		\$14.00	
1 Can Flourscent Yellow Spray Paint		\$6.00	

8) Stage – \$450 – Submitted by MmmBobby

Item	Recurring	Infrastructure	Overall
TOTALS	\$400.00	\$50.00	\$450.00
Moving van & fuel	\$400.00		
Table		\$50.00	

Fifth Order of Business – New budget proposals

1) Gate/Greeters – *revised from last month to include the Greeter/Back Gate budget items

\$3,660 – Submitted by Smartie Martie and Hot Dog

Item	Recurring	Infrastructure	Overall	
TOTALS	\$3,151.00	\$509.00	\$3,660.00	
FRONT GATE/TICKETING			Overall:	\$2,706
Office supplies (laminating, paper, ink, pens, string, binders, sharpie)	\$125.00			
6 x 5 Gallons of water	\$36.00			
Gas for Golf Cart	\$25.00			
Golf cart + delivery fee	\$325.00			
Hired Gate Crew	\$1,300.00			
Ice	\$25.00			
Snacks, Coffee, Tea, Hot Cocoa	\$125.00			
Batttries	\$30.00			
Wristbands	\$280.00			
Misc (trash bags,paper towels cleaning stuff)	\$20.00			
wooden stakes		\$40.00		
locksmith/back up keys for safe being made* (price might change)		\$50.00		
1 Water Cooler Rental with Hot Water Feature	\$25.00			
USB multi charger		\$30.00		
Flagging Tape	\$20.00			
Staple gun with staples		\$30.00		
Traffic Cones (8)		\$170.00		
spray paint yellow	\$15.00			
Light Bulbs 150 watt	\$20.00			
small bins		\$15.00		
Shipping Fees and Tax ???				
GREETER/BACK GATE			Overall:	\$954
Parking Lot Lighting (x4 nights)	\$500.00			

Burn Pit (ala Jill Nado)		\$40.00		
Rope Lights (\$6/15ft) x 4		\$24.00		
PUXING PX-777 2-way Radios x2		\$110.00		
Greeter Banadana (\$3.50/pc) x 80	\$280.00			

2) Art Grants – \$135

Item	Recurring	Infrastructure	Overall
TOTALS	\$100.00	\$35.00	\$135.00
Vinyl banner for artist reception		\$35	
Drinks (champagne, wine), snacks (cheese, crackers, cupcakes, brownies), napkins, plates, cups	\$100		

3) DPW – \$500

Item	Recurring	Infrastructure	Overall
TOTALS	\$500.00	\$0.00	\$500.00
Discretionary/Emergency funds	\$500.00		

4) MASH – \$440 – Submitted by Radar

Item	Recurring	Infrastructure	Overall
TOTALS	\$440.00	\$0.00	\$440.00
Golf cart + delivery fee	\$325.00		
extra gas for golf cart	\$20.00		
Misc. medical supplies	\$60.00		
Ice (from Vets)	\$35.00		

5) MOOP – \$65

Item	Recurring	Infrastructure	Overall
TOTALS	\$45.00	\$20.00	\$65.00
hand sanitizer	\$20.00		
disposable and/or work gloves	\$25.00		
fabric paint and tagging supplies for MOOP bags*		\$20.00	
*approved in spring but not purchased			

6) Theme Camps – \$75 – Submitted by Heidi

Item	Recurring	Infrastructure	Overall
TOTALS	\$75.00	\$0.00	\$75.00
Flagging	\$75.00		

7) Volunteer – \$1,415 – Submitted by Princess Giggles

Item	Recurring	Infrastructure		Total
TOTALS	\$935.00	\$480.00		\$1,415.00
Misc. office supplies (Binders, markers, paper, organizers, etc.)	\$125.00			
Misc (trash bags,paper towels cleaning stuff)	\$20.00			
Snacks, Coffee, Tea, Hot Cocoa	\$75.00			
Schedule paper	\$10.00			
Raffle tickets	\$10.00			
Buttons (400) Busy Beaver	\$200			
Lost & Found Lock Box/Safe		\$60.00	Previous was Vandalized	
Roving Recruiter Gear (Funny hats, glasses)	\$100.00			
Schedule boards		\$50.00		
1 Water Cooler Rental with Hot Water Feature	\$25.00			
Water (4 – 5 gallon jugs)	\$20.00			
Lightbulbs (4)		\$50.00	Previously approved but not purchased	
Floodlamps on clips (4)		\$50.00	Previously approved but not purchased	
Extension cords		\$50.00		
Chairs (4)		\$120.00	Previous destroyed by mice	
Fire Pit/Burn Barrel		\$100.00		
Golf Cart Rental & Delivery Fee	\$325.00			
Golf Cart Gas	\$25.00			

8) WWW – \$1,738.60 – Submitted by Whip Lash

Item	Recurring	Infrastructure	Overall
TOTALS	\$1,738.60	\$0.00	\$1,738.60
650 ct WWW	\$837.60		
650 ct Laminates	\$901.00		

**No budget for Sanctuary, but also no coordinators.*

Sixth Order of Business – Old business and proposals

*Proposals from last month submitted by Jill and Dove have been withdrawn for the time being by their request/approval

- 1) Proposal to move Participation Station and Ranger HQ to center camp
 - Summary of current discussion from last month's PC call and from PONY:
 - No objections seem raised to moving Participation Station and Ranger HQ to center map; the move has been requested by coords from both departments
 - Exact placement of Participation Station and Ranger HQ is still under discussion, with a select few areas being proposed/considered

Seventh Order of Business – New business and proposals

- 1) Discussion item: What to do about hot ash dumping? – Submitted by LilBit
 - Agenda Item: Burn Barrel/Ash Dump Etiquette and Guidelines:
 - Issue: Steady increase over past burns of Sunday/Monday poor burn barrel etiquette, leading to hot ash and half-burnt log dumps during Monday Exodus.
 - DPW and Exodus have to increase efforts to maintain safety.
 - This past May, multiple members from Exodus, DPW, and Greeters all pitched in to continuously cool down the ash pile, but by mid-afternoon we still had a "smoking hot" ash dump and Fernando actually stepped in to extinguish it.
 - Question: Have the multiple mud burns lulled Pdf'ers into a false sense of security? I'd like to start a discussion about what we can do to start curbing this bad burn barrel/ash dump behavior, raise awareness of the "Wise campers stop their fires early on Sunday evening so their ashes are cold during Pack Out on Monday." rule under public safety in the GUD, hear from our fire safety experts

with any suggestions for easier ways to tend to the ash dump (if there are any?).

- Also, this ties in to the discussion from the Afterburn call and last call regarding the bit of uneven firewood distribution that's been happening. If burners don't have their extra firewood to burn until sunrise on Monday, maybe the ash dump can stay cool, the gates can stay warm, and the artists will have plenty to create with?

2) Announcement – Theme camps and/or individuals will be able to buy their own wood through our wood vendor starting with the fall 2015 burn. Jill will be taking the orders and organizing delivery to camp sites. They still haven't determined how payments will be made, if they'll go directly to the vendor, or if they'll go through the BOD. That should be established soon and Jill will let everyone know as soon as the decision is made. If anyone has any thoughts or issues with this, please let her know via the PONY.

Eighth Order of Business – Announcements and reminders

1) Ticket sale dates

- Reserves Open - Saturday, August 15
- Reserves Close - Tuesday, September 8

2) Upcoming PC meeting schedule:

- September – Saturday September 19th