

PDF Planning Committee Meeting Minutes

Date: Sunday, September 19, 2015 at 4 pm

Purpose of meeting: Final planning for Fall 2015 burn; vote on lingering budgets

Agenda summary: Review coord. changes, review after burn reports, vote on budgets, review old business, announcements

Meeting called to order at 4:06 pm

Roll call:

Owsla (leading meeting, PC coord)
2E (Parking co-coord)
Alfred
Jim (Purchasing coord)
Aned
Lil' Bit (Exodus asst. coord)
Karnak
Princess Giggles (Volunteer coord)
Diana Smiles
Smartie Martie (Gate/Greeter co-coord)
Yeti (DPW coord)
Epic (Volunteer asst. coord)
Whiplash (WWW asst. coord; printing)
GodShot

First Order of Business – Coordinator changes and vacancies

- 1) Sanctuary is back!
 - Please welcome Sarah as our new Sanctuary coord.

Second Order of Business – After Burn reports

- 1) Still missing reports from Fire Conclave, Fire Safety Team, Pony Wrangler

Third Order of Business – Vote on lingering budgets

1) Parking, line item – Bandanas – \$280.00 for 80 count – Submitted by 2E

Result: unanimous pass

2) Gate/Greeters – \$954 – Submitted by Hot Dog

Item	Recurring	Infrastructure	Overall
TOTALS	\$500.00	\$174.00	\$954.00
GREETER/BACK GATE			
Parking Lot Lighting (x4 nights)	\$500.00		
Burn Pit (ala Jill Nado)		\$40.00	
Rope Lights (\$6/15ft) x 4		\$24.00	
PUXING PX-777 2-way Radios x2		\$110.00	
Greeter Banadana (\$3.50/pc) x 80	\$280.00		

Result: unanimous pass

3) Art Grants – \$135

Item	Recurring	Infrastructure	Overall
TOTALS	\$100.00	\$35.00	\$135.00
Vinyl banner for artist reception		\$35	
Drinks (champagne, wine), snacks (cheese, crackers, cupcakes, brownies), napkins, plates, cups	\$100		

Result: unanimous pass

4) DPW – \$500

Item	Recurring	Infrastructure	Overall
TOTALS	\$500.00	\$0.00	\$500.00
Discretionary/Emergency funds	\$500.00		

Result: unanimous pass

5) MASH – \$440 – Submitted by Radar

Item	Recurring	Infrastructure	Overall
TOTALS	\$440.00	\$0.00	\$440.00
Golf cart + delivery fee	\$325.00		
extra gas for golf cart	\$20.00		
Misc. medical supplies	\$60.00		
Ice (from Vets)	\$35.00		

Result: unanimous pass

6) MOOP – \$65

Item	Recurring	Infrastructure	Overall
TOTALS	\$45.00	\$20.00	\$65.00
hand sanitizer	\$20.00		
disposable and/or work gloves	\$25.00		
fabric paint and tagging supplies for MOOP bags*		\$20.00	
*approved in spring but not purchased			

Result: unanimous pass

7) Theme Camps – \$75 – Submitted by Heidi

Item	Recurring	Infrastructure	Overall
TOTALS	\$75.00	\$0.00	\$75.00
Flagging	\$75.00		

Result: unanimous pass

8) Volunteer – \$1,615 – Submitted by Princess Giggles

*Proposal for this budget to be adjusted to include \$200 for potential need of more long outdoor extension cords, pending final placement of new Participation Station site for fall burn.

- Call for objections; no objections raised & budget adjusted.

Item	Recurring	Infrastructure		Total
TOTALS	\$935.00	\$680.00		\$1,615.00
Misc. office supplies (Binders, markers, paper, organizers, etc.)	\$125.00			
Misc (trash bags,paper towels cleaning stuff)	\$20.00			
Snacks, Coffee, Tea, Hot Cocoa	\$75.00			
Schedule paper	\$10.00			
Raffle tickets	\$10.00			
Buttons (400) Busy Beaver	\$200			
Lost & Found Lock Box/Safe		\$60.00	Previous was Vandalized	
Roving Recruiter Gear (Funny hats, glasses)	\$100.00			
Schedule boards		\$50.00		
1 Water Cooler Rental with Hot Water Feature	\$25.00			
Water (4 – 5 gallon jugs)	\$20.00			
Lightbulbs (4)		\$50.00	Previously approved but not purchased	
Floodlamps on clips (4)		\$50.00	Previously approved but not purchased	
Extension cords		\$50.00		
Chairs (4)		\$120.00	Previous destroyed by mice	
Fire Pit/Burn Barrel		\$100.00		
Golf Cart Rental & Delivery Fee	\$325.00			
Golf Cart Gas	\$25.00			
2-3 100' outdoor ext. cords		\$200.00	Pending new PS placement	

Result: unanimous pass

9) WWW – \$1,738.60 – Submitted by Whip Lash

Item	Recurring	Infrastructure	Overall
TOTALS	\$1,738.60	\$0.00	\$1,738.60
650 ct WWW	\$837.60		
650 ct Laminates	\$901.00		

Result: unanimous pass

Fourth Order of Business – Emergency funding for Sanctuary?

1) I'd like to propose an emergency vote, to give Sanctuary a budget of \$30 to buy water and snack supplies. Sanctuary only just got back on its feet and only just got a coordinator, which is why no budget was submitted through the proper process – Submitted by Owsla and Sarah

Discussion:

Smartie Martie – Objection raised on the procedure; in the past coordinators who haven't gotten budgets in on time had to go through a retroactive approval process in which they submit their receipts after the burn and approval is voted on then.

Owsla – Disagrees that this is a comparable situation since the new Sanctuary coord was not a coord as of the last PC meeting, and this is her first chance to submit a budget as Sanctuary is just up and running again; it's not as if this coord had missed a deadline. Therefore thinks it's more appropriate to pre-approve the small budget to help ease things for the new coord.

2E – Mentioned discussion at most recent BOD and coord retreat that there be limited discretionary funds pre-approved for all departments for incidentals. (However that plan has not yet been approved.)

Owsla – Calls for vote on whether to approve this as an emergency vote after some more discussion.

Result of question, do we hold an emergency vote for this budget?:

Roll call vote:

2E – in favor

Alfred – in favor

Jim – in favor

Aned – in favor

Little Bit – in favor

Karnak – in favor

Princess Giggles – in favor

Diana Smiles – in favor
Smartie Martie – not in favor
Yeti – in favor
Epic – in favor
Whiplash – in favor
GodShot – in favor
Owsla – in favor

Summary: 13 in favor, 1 dissenting

Vote on the budget of \$30 for Sanctuary for this fall burn:

Roll call vote:

2E – in favor
Alfred – in favor
Jim – in favor
Aned – in favor
Little Bit – in favor
Karnak – abstaining
Princess Giggles – in favor
Diana Smiles – in favor
Smartie Martie – not in favor
Yeti – in favor
Epic – in favor
Whiplash – in favor
GodShot – in favor
Owsla – in favor

Summary: 12 in favor, 1 dissenting, 1 abstaining

Fifth Order of Business – Updates on old business and proposals

- 1) Proposal to move Participation Station and Ranger HQ to center camp
 - Update from Katia and Miles, submitted via email to Owsla:
 - For the PS/R move, we are in active discussion with Rangers, PS, and Sound coords. Now that the placement app deadline has passed, we have all the pieces, and are working to complete the placement map, including PS/R new spot and Sanctuary added back as well (yay!). Heidi continues to help us behind the scenes, she's the best. Distribution date for the map is 9/29 latest.

Sixth Order of Business – Announcements and reminders

- 1) The pony burns in 21 days! Don't forget to go to PDF everyone! :D