

PDF Planning Committee Meeting Minutes

Date: Sunday, March 13, 2016 at 12 pm

Purpose of meeting: Continue planning for Spring 2016 burn

Agenda summary: Coordinator searches; review submitted After Burn reports; budget proposal reviews; budget voting; planning cycle reminders

Meeting called to order at 12:04 pm

Roll call:

Owsla (leading meeting, PC coord)
Thudd/Ranger Pirate (Fire Perimeter coord)
Arrgon
Alfred (Greeters co-coord)
2E (Parking co-coord)
Yeti (DPW coord)
Mythic (off-site Ranger coord)
Karnak
Sarah
Fernando (MASH co-coord)
Scott F.
Blizzard (Sound co-coord)
Anthony #2 (Sound asst. coord)
Fritz (Exodus coord)
Gillian (Greeters co-coord)
Diana Smiles (new Participation Station temp. coord)
Jen Dublin (Sanctuary coord)
Katherine (Theme Camp co-coord)
Little Bit (Exodus asst. coord)
Pop Tart
Jim (Purchasing coord)
Virgin Andy
Pena (Sound co-coord)
Rev. Dave (Burning Arts co-coord)
Lizard (BOD)
Smartie Martie (Gate/Greeter co-coord)
Epic (Volunteer asst. coord)
Princess Giggles (Volunteer coord)

First Order of Business – Coordinator/lead volunteer searches

1) Art Grants

- Art Grants department is still looking for a new co-coordinator to take over for O Man

2) Gate

- Looking for a coordinator to train to replace Smartie Martie, as well as an assistant coordinator
- **Note from Owsla** – This position requires full-time (Wed-Mon) training for a couple of burns with Smartie Martie and other specific criteria

3) MOOP

- Jen Finkle is stepping down; may not be present at spring burn

4) Sanctuary

- Jen Dublin is looking for a co-coordinator

5) WWW

- Looking for a new designer coordinator to replace Ms. Fidget; this WWW will be her last

6) Volunteer/Participation Station

- Princess Giggles cannot make this spring burn (and possibly not fall) and is looking for lead volunteers to do the onsite running of P.S.
- **Note from Owsla** – In course of this PC Meeting, Diana Smiles has stepped up for this

7) Stage

- MmmBobby is looking for people for possible assistant coordinator positions

Addition) Drum Conclave

- Moose is possibly looking for an assistant coordinator or someone to take over as Drum Conclave coordinator. He may have someone in mind already.

8) Fire conclave update

- I raised the question last call as to who our Fire Conclave coordinator was: Skully has taken over Fire Conclave as of a few burns ago.

9) Pony Wrangler change

- Pony Wrangling has been absorbed into Burning Arts, so we should decide what to do with the Pony Wrangler reserve ticket: either eliminate it, or see if the Burning Arts coordinators would really need it and if so shift it over.

Discussion:

Rev Dave – Actually Burning Arts has NOT officially absorbed Pony Wrangling even though someone from B.A. who is a co-coord is the person who is doing that job this particular burn. We would need to talk to him before saying that B.A. is absorbing that responsibility for the future.

Owsla – So is the person doing it Devin (who already has a reserve ticket from being a B.A. co-coord)? Or is it someone else that will be using that reserve ticket?

Rev Dave – He believes it is Devin for this burn. But given that this is a job that involves a lot of stuff in the off-season, and Rev Dave is the co-coord that does much of the off-season stuff, he'd hesitate to say that this is a shift that's happening as he doesn't know anything about it.

Owsla – So would it be fair to say that we should check with Devin to see if he's up for the job of continuing as Pony Wrangler and if not then we'd be up for a Pony Wrangler coordinator search?

Rev Dave – At one point there was the discussion of moving the Pony Wrangling into art grants, but I don't know what became of that.

Owsla – Yes actually I may have misspoken in my introduction of this topic because I've heard the same thing, that Pony Wrangling was possibly being absorbed into Art Grants or Burning Arts. So take home story is that we're set for this burn, and I'll start and email with Art Grants and Burning Arts to see what people think about how this should be handled moving forward.

Second Order of Business – After Burn reports

1) Stage – Submitted by MmmBobby

- This fall burn stage activities ran smoothly for the most part with a few small scheduling issues on my behalf that will be corrected in the future.

- Damage report
 - One piece of equipment was not functioning properly upon arrival (harbinger powered stage monitor) donated by the previous coordinator would not power up and I have not had any luck with cost effective repairs. However for the new year I would like to budget for two new powered main speakers and would allow me to use the current "wedge" type speakers that we own for their intended purpose (as stage monitors). Also on the list for purchase requests is:
 - 1 spl meter for sound level confirmation (For stage not sound patrol.)
 - 1-2 radios for stage coordinators (to communicate with rangers if necessary)
 - The new purchases will be requisitioned at the next PC meeting and hopefully won't be an issue since stage hasn't spent a dime in 3 burns

- Now for the big part
 - Assistance! As some of you may know I ran my self ragged Thursday-Sunday being the only person working the stage. I would like to reach out and try to get more involvement from the community on the operations side of the stage. This meaning that there would be a volunteer sign up not only to perform but have 2-3 slots for stagehands (one for each day) added to the stage sign up page. These spots will be harder to fill so if you know anyone interested in helping run the stage please have them contact me via email.

- I know there's other things I wanted to bring up but I feel this re-format for stage operations is going to make the experience less stressful for everyone

**Still missing reports from Fire Conclave, but Skully has said it will be in soon*

Third Order of Business – Budget proposals

Discussion:

Owsla – We are going to skip down the list to Sanctuary b/c Jen Dublin cannot be on the call for the whole time.

1) Sanctuary – \$240 – submitted by Jen Dublin

Item	Recurring	Infrastructure	Overall
TOTALS	\$50.00	\$190.00	\$240.00
Wood for Sanctuary Sign		\$35.00	
Spotlights for Sanctuary Sign		\$35.00	
Waterproofing for Sign		\$10.00	
Portable Heater		\$90.00	
Propane for Heater	\$20.00		
Lighting		\$50.00	
Blankets		\$40.00	
Snacks/Water	\$30.00		

Discussion:

Jen Dublin – I know that at one point Sanctuary did have a heater; after speaking with Yeti we aren't sure if that is still around and that's something we can't find out until the burn. So if we do find it we may end up returning the newly purchased heater.

Fernando – Pretty sure the Sanctuary heater is with the MASH equipment; I'm almost positive that's the case.

Owsla – And is that something you'd be able to check on in the next couple of weeks, or is that something that cannot be checked until the burn?

Fernando – Not until the burn, but he's willing to bring his own propane heater and donate it to Sanctuary's use if they don't have it. But he's pretty sure that Radar has that.

Owsla – Okay well let me propose that we leave it on the budget for now since this is the discussion month anyways, and in the next month can Jen and Fernando talk and determine whether the heater he's offering is sufficient for Sanctuary's needs and all that, and then come next month we can cross that off as a line item if it's determined we shouldn't buy it now, or we can leave it on otherwise. Any objections? *[No objections.]*

Owsla – Okay let’s continue down the budget proposal list. Also as a head’s up if Smartie Martie joins the call I’d like to jump ahead to voting on her Gate/Greeter budget because she also cannot be on the whole call today.

2) Art Grants budget – \$100 – Submitted by St. Greg

Item	Recurring	Infrastructure	Overall
TOTALS	\$100.00	\$0.00	\$100.00
Drinks (champagne, wine, juice), snacks (cheese, crackers, cupcakes, brownies), napkins, plates, cups	\$100		

Discussion:

Owsla – As a note this budget is doubled from last burn, which was the first time they budgeted for this so I presume this reflects a more accurate need.

3) DPW – \$675 – Submitted by Yeti

Item	Recurring	Infrastructure	Overall
TOTALS	\$675.00	\$0.00	\$675.00
25 bales of straw	\$175.00		
emergent on-site needs	\$500.00		

Discussion:

Owsla – I noted that we’re ordering 25 bales vs. 75 from last burn; I presume this is due to a better estimate of what we’d need this spring. Yeti, is that correct?

Yeti – In short, yes. Jill’s our liaison with that and in consultation with Jill we’ve decided that 25 will be sufficient for this burn. Also if we really end up needing more I think we can get more delivered that weekend.

4) Exodus – \$25 – submitted by Fritz

Item	Recurring	Infrastructure	Overall
TOTALS	\$25.00	\$0.00	\$25.00
clear trash bags 500ct. (Costco)	\$8.00		
D-cell battery for 2 megaphones	\$9.00		
disp. gloves, hand santzr.	\$8.00		

Discussion:

No discussion.

5) Fire Perimeter – \$345 – Submitted by Thudd/Ranger Pirate

Item	Recurring	Infrastructure	Overall
TOTALS	\$105.00	\$240.00	\$345.00
traffic barrels (6)		\$240.00	
light up necklaces/bracelets	\$40.00		
custom bandanas (20)	\$50.00		
flashlights	\$15.00		

Discussion:

Owsla – Thudd, my first question to you – and this is actually a general request to any coordinator who’s submitting items into a budget proposal from now on – please put in the amount of what’s in the budget proposal so we have an idea of quantity for that price. So how many traffic barrels for that price?

Thudd – I’m looking at six barrels for that.

Owsla – And you’ve got it all figured out how they’ll be transported and how they’ll be stored and all that?

Thudd – Yes I can have them sent to him and then I can bring them down.

Owsla – Yes and also after the burn, you have a place to store them in between burns?

Thudd – Yes.

Owsla – Great. And the bandanas?

Thudd – Yeah the idea is that getting people for perimeter is tough and I want to have some sort of swag for them. Like Ranger have hats and tshirts and whatnot, I’d like to have my guys have something cool to take with them.

Owsla – Right but what’s the count on that? How many bandana’s are you going to get for \$50?

Thudd – I’m going to get 20 for that.

Owsla – Okay so, on our recent calls there’s been a lot of discussion about the cost of swag. Have you been in discussion with any of the other coordinators, possibly 2E or Alfred, about bandanas and cost? Or is this just a new thing that you’ve come up with yourself?

Thudd – New thing.

Owsia – Okay... So quick question to Alfred. Is it possible to put an order like that through your discount printing guy as well?

Alfred – Nothing would thrill me more.

Owsia – Okay great then what I'm going to propose is that I'll start and email with Thudd and Alfred so I can give some background to Thudd about this topic. And then you guys can talk and hopefully get the price down a bit.

Thudd – Excellent, much appreciated.

Fritz – I'm curious about the traffic barrels; are these similar to big highway barrels?

Thudd – Yes.

Fritz – Those are kinda expensive. You've already priced them?

Thudd – Yes about \$45 each.

Fritz – Well those being expensive might get stolen from outside of the shed between events. Even if they're marked for PDF they might get "borrowed" for used with other things and not get put back. And the amount of space they'd take up inside the shed is considerable, and there's no more space in the shed for something that large.

Owsia – Fritz let me cut you off for a second and let's throw this back to Thudd. Thudd can you give us a very brief explanation of what you're planning to do with those barrels in between events?

Thudd – I was planning to store them in the shed, but if not if we don't have that room, I can talk to Pineapple and see if there's another location they could be stored outside the shed and maybe chain them together so they won't be stolen.

Owsia – And did you already talk to anyone about there possibly being room in the shed or were you just assuming there'd be room?

Thudd – I was just assuming.

Owsia – Okay not such a great assumption, but it's okay now we all know!

Virgin Andy – What’s the barrel’s purpose? Is there a smaller way to accomplish this? I’m assuming you’re trying to form another perimeter that’s not manned by people.

Thudd – Yes to create a very visible perimeter. I see a lot of people doing perimeter who are watching the fire, watching the burn, watching their cellphones... They don’t look like they’re a perimeter. I want the barrels there so that people have a definite visible perimeter that they know not to cross.

Owsla – I did have some thoughts on those barrels also. One being that just from an aesthetic point of view, those barrels by themselves are pretty ugly, and this is an art-based burn/event. It would be great if we do go ahead with the barrels, just as a suggestion not a demand, if we could maybe get people together and have an event in the WWW leading up to the burn where people could paint or decorate them and make them a little bit more ours and interesting and a little less just like official ugly eye-sore type of perimeter. So still to be very visible obviously but a little more fit in with our event.

And I would also like to explore, since you’re mentioning that your perimeter people are off-point, behavioral correction instead of just the purchase. I’m not against purchasing barrels to help out with that, but getting folks to do their job properly is also important. And I’d like less-ugly barrels.

Virgin Andy – Are you set on barrels? Could you use little solar stake lights that are \$1/each to create a line?

Thudd – I did consider those but they’re very small, not very visible, and they burn out in a few days so we’d have to continue purchasing them. They’re not going to help. The whole point of the barrels is that they’re visible. I know they’re kinda an eye-sore but I’d rather have an eye-sore than someone get hurt.

Owsla – Okay I’m going to move us on now and we can continue discussion of the barrels on the PONY.

Fritz – For anyone that’s been to other regionals, please bring any good ideas you’ve seen at other places to this discussion.

6) Lamp Lighters – \$330 – Submitted by Starboy

Item	Recurring	Infrastructure	Overall
TOTALS	\$120.00	\$210.00	\$330.00
Replacement Rebar		\$100.00	
Paper Towels	\$10.00		
Baby Wipes	\$10.00		
Lamp Fuel	\$100.00		
Replacement Lamps		\$100.00	
Dedicated Flashlights		\$10.00	

Discussion:

Owsla – Do we have anyone near lamplighters on this call? *[No response.]*
 Okay I was going to ask how many lamps are we buying? How many do we have? What about the rebar? We bought last time and it's listed as infrastructure... did we just need more or is this turning into a recurring cost? I'll throw that out to Starboy on the PONY.

7) MASH – \$2,550 – Submitted by Fernando

Item	Recurring	Infrastructure	Overall
TOTALS	\$550.00	\$2,000.00	\$2,550.00
Golf cart	\$325.00		
Golf cart extra fuel	\$25.00		
Misc. medical and hydration supplies	\$200.00		
AED*		\$2,000.00	

Discussion:

Owsla – This is a larger budget than normal because we're looking to buy an AED. My question is where would this expensive AED be stored in between burns?

Fernando – As with the existing radios, pulse oximeters, monitors, and other electrical equipment that we have, that will be going with the MASH coordinator off-site in between each burn. That is part of MASH coordinator responsibilities.

Mythic – How does this pertain to the mission of MASH? My understanding (and please correct me if I'm wrong) is that it was primarily to render first aid, and an AED seems beyond the scope of first aid.

Lizard – I would consider an AED something any first responder would use. I would very strongly encourage the approval of this item. This is the first thing that people are going to reach for if CPR fails.

Owsla – Is providing this type of aid something that we need to bounce past the BOD in terms of insurance and liability issues? And is this getting past normal qualification for MASHers and MASH coordinators to be able to use this sort of equipment?

Lizard – AEDs are standardly in very public places such as shopping malls, pools, gymnasiums, fitness centers and workout places... They are very ubiquitous and are designed for anyone to use. That's why they're called AEDs; they come with instructions and usually prompt the user – frequently untrained – in how to use them. That's the nature of that particular machine.

Fernando – On the point of understanding that the role of MASH was originally designed as basic first aid, the emergency plan that was submitted to BM Org includes the use of MASH as first aid, and that includes basic life saving techniques including CPR, which sometimes is not effective. What Lizard said is correct in that this is not a specialty piece of equipment; this is something that anyone who speaks basic medical language can utilize as they're prompted step by step at the push of a button. This is a powerful life saving device, and for example *could* have helped the situation at Transformus last year. The people responding there were trained, knew what they were doing, but CPR was not effective. The presence of an AED in a timely manner *could have* made an impact on whether that man lived or died.

We have the ability and it's not a burden on our community to have an AED on hand. This is feedback I've been getting from a number of my MASH volunteers, *all of whom* are doctors, nurses, EMTs and certified first responders; that is our existing criteria (not just someone who's CPR certified). Also last burn we did have a borrowed AED on site.

Fritz – Wants to let the PDF community to know that there has been an AED available at the past 4-5 PDFs b/c the vets have had one in the clubhouse for a few years now. They are perfectly willing to let us use it in case of an emergency, but perhaps not to let it leave the clubhouse. The AED *is* basic first aid equipment.

2E – This is an advantageous purchase and is not something we should be hesitant about it. We don't want a death happening at PDF.

8) MOOP – \$50 – submitted by Jen Finkle

Item	Recurring	Infrastructure	Overall
TOTALS	\$50.00	\$0.00	\$50.00
hand sanitizer	\$25.00		
disposable and/or work gloves	\$25.00		

Discussion:

Owsla – Jen has already said that regardless of whether or not she is at this next PDF, she will make sure the supplies get to PDF.

Scott F. – Why don't they have a swag budget? They need a swag budget worse than anybody.

Owsla – Because certain departments have their own techniques for getting volunteers. She has successfully done it. Swag is something that people have a lot of different opinions on. Me personally, I think it's kind of weird for us to be wasting money on throw away shit at a burn. I realize the word "swag" is being used as an umbrella term here and includes some things that people don't just throw away as well, and that's fine. But not every department coordinator has decided that they need that to get their department to run and a lot of people are not into making swag if they don't have to. So that's probably why they don't have a budget, because Jen thought they didn't need one. The new MOOP coordinator may have different ideas on that, but that's probably why.

2E – Why don't we just give all coordinators a random budget of say \$100/burn and that could be used for whatever swag coords feel is appropriate for that \$100?

Owsla – I don't know if we really need to go there. The issue there is that's a very arbitrary way to do it and when you have a department like Parking that has far more volunteers than say Fire Perimeter per burn versus other departments. An arbitrary budget is a way to do it, but it's basically a way just to make us not have to think about this type of budgeting and that's sort of what the PC is *here* for. We're here to talk about and think about and decide on these issues, and I know it can be repetitive sometimes but unless we have a really elegant way to solve it I don't want to just slap a band aid on the problem because this is basically our job here: to do that oversight and to make those calls.

2E – At this point with the whole bandanagate discussion going on, it just seems like a way to not get bogged down in these talks. If a coordinator wants to get swag for their department, why not just let them get swag for their department?

Owsla – You're free to write up a proposal for that and put it on the agenda, and that way we'll talk about the idea and vote on it. You can do that.

Yeti – Prior to the beginning of the event we do a lot of cleanup and some of that cleanup is spent shotgun shell casings, like a trash bag full of them, and someone used them for an art project one burn but if someone wanted some real down-home swag from our site, shotgun shell casing pieces could be pretty cool for that. Could be necklaces or whatever.

Fritz – Agree with the find and make your own swag when you're on a MOOP sweep team. Jen didn't bother with swag too much and I'm the former MOOP coordinator and we talked about various things over the years but the cost of it seems to be more than it's worth. And the reality is that we'd get quite a lot of MOOP volunteers. And my fear is that the swag would, ironically, end up becoming more MOOP. It's not about bribes with swag, it's about verve and excitement and getting people on to the job.

***Note: Smartie Martie joined the call so after the MOOP budget discussion was finished we jumped forward (with no objections) to vote on the Gate/Greeter budget while Smartie Martie could join us. Budget passed, and record of such is in the next section with the rest of the budgets that were voted on this call.*

9) Rangers – \$2,025 – submitted by Mythic

Item	Recurring	Infrastructure	Overall
TOTALS	\$600.00	\$1,425.00	\$2,025.00
I. Burn items			
50 Ranger field guilds	\$100.00		
consent posters	\$15.00		
water, ice snacks	\$75.00		
office supplies	\$60.00		
golf cart rental and delivery	\$325.00		
extra gas for golf cart	\$25.00		
II. Uniforms*		\$700.00	
III. Infrastructure			
New structure**		\$650.00	
lighting***		\$75.00	

Discussion:

Owsla – Big items are another round of uniforms and also infrastructure for a structure and lighting as the Ranger HQ is separating from Participation Station. Please note I’ve altered submitted budget to reflect proper golf cart rental and gas price.

Again I want to reiterate that we should get into the habit of saying on the proposed budgets how many of an item we are buying, like how many shirts or uniforms are we buying for that price? Also I understand we bought shirts for last burn; people were not supposed to take new ones unless they didn’t already have a shirt but apparently that was completely thrown out the window and pretty much everyone took new ones and we’re out of shirts again. Also from the discussion on the Ranger list I know there’s talk of changing uniforms again, so given that people aren’t self-policing to not take the shiny new thing, are there plans for what’s being done to ward against people taking new uniforms every time the design/uniform changes now?

Mythic – Yes there’s a lot of discussion about it. Animal, Snuggles and I have been talking about it. We want to make Rangers more visible to the community – that’s what a lot of people in the community have been asking for – so we want to make them more visible without making them look like they’re “in uniform”. One of the ways we’ve been thinking about not letting people take tshirts/uniforms when they shouldn’t (especially if they’re then not showing up to shift) is by not distributing until someone arrives for a shift, and your shift lead will distribute them. We’re also doing more to track who’s actually showing up to shifts and

signing on and off, and we're talking about adding those responsibilities to the shift leads so that they're checking their dirt rangers in and out. And then also better inventory control. We've been talking about price-sharing with volunteers so they're invested in the item. We're talking about a lot of different ways to handle this.

In terms of the numbers, we have 12 t-shirts remaining at this point.

Owsla – And is the quote that you put on the budget for this burn for \$700 determined to be for more t-shirts or is that for whatever uniform you all decide on?

Mythic – We're still figuring it out. That would cover about 50 t-shirts in a variety of sizes – we have pretty good data on what sizes are needed from past burns – and it would also cover replenishing the shift lead hats.

Virgin Andy – I think we could get costs down on your shirts as well if you wanted to reach out to me or Devon/Alfred.

Mythic – I'd be more than happy to talk to you about more competitive pricing.

10) Sound – \$242 – submitted by Blizzard

Item	Recurring	Infrastructure	Overall
TOTALS	\$0.00	\$242.00	\$242.00
Puxing-777 2-way radio x 2		\$118.00	
Lock Box		\$48.00	
Lock		\$20.00	
Log Book		\$16.00	
Shoulder Remotes for Puxing		\$40.00	

Discussion:

No discussion.

11) Stage – \$2,905 – submitted by MmmBobby

Item	Recurring	Infrastructure	Overall
TOTALS	\$0.00	\$2,905.00	\$2,905.00
(2) JBL PRX-735 3way speakers (replacement infrastructure)		\$2,500.00	(post tax, for speakers)
2 New microphones		\$175.00	
2 new microphone stands		\$55.00	
4 new xlr cables		\$175.00	

Discussion:

No discussion.

12) Theme Camps – \$75 – submitted by Katherine/Katia

Item	Recurring	Infrastructure	Overall
TOTALS	\$75.00	\$0.00	\$75.00
Flagging Tape	\$40.00		
Bamboo Skewers	\$10.00		
Lamination	\$25.00		

Discussion:

Owsla – Is that lamination cost for something specific to Theme Camp department use, or is that for badge laminates?

Katherine – It's for laminating things within the department to set around PDF (like theme camp map for front gate, etc.).

13) Volunteer/Participation Station – \$1,888 – submitted by Princess Giggles

Item	Recurring	Infrastructure	Total
TOTALS	\$895.00	\$993.00	\$1,888.00
Misc. office supplies (Binders, markers, paper, organizers, etc.)	\$125.00		
Misc (trash bags,paper towels cleaning stuff)	\$20.00		
Snacks, Coffee, Tea, Hot Cocoa	\$75.00		
Schedule paper	\$15.00		
Raffle tickets	\$25.00		
Buttons (400-500 count)	\$200		
Bullhorns	\$40.00		
Sched.Boards		\$50.00	
Raffle Boxes		\$60.00	
Signage		\$30.00	
Printing Service		\$50.00	
Mesh SideWalls		\$70.00	
1 Water Cooler Rental with Hot Water Feature	\$25.00		
Water (4 – 5 gallon jugs)	\$20.00		
Golf Cart Rental & Delivery Fee	\$325.00		
Golf Cart Gas	\$25.00		
Hitchbot		\$40.00	
Water Resistant Notebook		\$43.00	
Materials for Virgin Lotus Build/Burn		\$350.00	
Shade structure (ADDED)		\$650.00	

Discussion:

Owsla – My main question about this budget is that there is a \$350 item for materials for a Virgin Lotus Build/Burn. To me, if we're doing things that are like art projects then that seems like they should go through Art Grants for funding. How do other people feel about that? Should art projects that are department-based go through Art Grants to be funded? And are there other questions for this budget?

Karnak – What is a hitch bot? \$40?

Epic – Based off the project that was done by some Canadians a while back where they had a robot going around. We're using the same idea but ours will be a volunteer mascot where it will go around and people (at the burn) can have adventures with it and then bring it back to Participation Station and there volunteer for a shift. It's basically going to be a stuffed animal or toy with a notebook that will go around.

Mythic – Our shared structure was really destroyed in the fall and I don't see a structure on your budget so I want to make sure we're thinking about the fall correctly.

Epic – There was a structure on our budget. I know I put it in.

Owsla – I don't see it. Let me go check the original entry... No there's no structure on here.

Epic – We tried to match with Rangers to do the same thing, so \$650.

Owsla – The mesh side walls are on there, so maybe that was part of it?

Epic – Yes that was part of it.

Owsla – So you would like to add this structure for \$650? Are there any objections to us adding this line item for \$650? *[No objections.]* Ok we are adding a shade structure to the budget.

Virgin Andy – I want to get back to the original question you posed, and I agree that if individual departments want to do artsy burnable whatnot that should go through our Art Grants department instead of just department's budget.

Diana Smiles – Throughout this call I've been talking with Apryl/Princess Giggles, and I'm going to be stepping up as on-site Participation Station co-coordinator this burn. And with that in mind, I also agree that burnable art should go through the Art Grants department and not the PC budgeting process.

Rev Dave – If we are getting new structures, please get a standardized structure so that when one of them dies it can be used for salvageable parts for the others.

Mythic – If you have any resources for what you have in mind for that, please get in touch with me.

Alfred – If I hypothetically ran a department and had burnable art, what would I do? Would I write a proposal for burnable art through Burnable Art?

Owsia – For funding through Art Grants.

Alfred – But Art Grants are closed so is that an issue? Should I try again for fall?

Owsia – Well there are two sides to the question. One is budgeting, and one is if you actually have something you want to bring to burn that you're not asking for a budget for but you just want to bring it and have it burn. Which question is it?

Alfred – Gillian and I were talking about making an art project for the back gate that we would burn. If those materials could get covered that would be awesome, if not it's not a big deal they're not going to be terribly expensive materials.

Owsia – So you just have to go through the normal process with Art Grants if you want to do an art project that you want funding for.

Virgin Andy – Is Art Grants on the call? Can that be opened for departments since we just made this distinction for burnable art for departments? Is that a decision that can be made on the call, opening submissions for department after those applications have closed? Or is that something that needs to move into fall business?

Owsia – Art Grants is not on the call. And no Art Grant proposals will not be re-opened this cycle.

I propose now that we strike the Virgin Lotus Build/Burn from the Participation Station budget. Are there any objections to that? *[No objections.]* Okay we are striking that line item for \$350.

14) WWW – \$1,270 – submitted by Erica & Whiplash

Item	Recurring	Infrastructure	Overall
TOTALS	\$1,270.00	\$0.00	\$1,270.00
Printing for WWW	\$555.00		
Printing for Laminates 650ct. @ \$1.10 each	\$715.00		

Discussion:

Owsia – I noticed the laminates and WWW costs seem way cheaper this cycle (especially laminates!); nice! I wanted to double check those numbers were correct, but will check off call since we don't have anyone on call from WWW.

Fourth Order of Business – Budget voting

1) Parking – \$1523.20 – Submitted by 2E – no changes

Item	Recurring	Infrastructure	Overall
TOTALS	\$926.00	\$597.20	\$1,523.20
Golf Carts (2)	\$650.00		
Golf Cart Fuel	\$40.00		
Bandanas (possible subject to change)	\$200.00		
Water/Cooler	\$36.00		
Radio w/ Shoulder Mic (pre-approved last budget, need to meet with Lizard for purchase)		\$100.00	
HyViz TriBand 3/8" / 4ft - 12pk (2)		\$100.00	
HyViz Reflective Spike 12" 8pk (2)		20	
CONTICO 26.8-in W x 34.25-in H x 15.4-in D Plastic Freestanding Garage Cabinet		\$59.00	
Gatehouse 3-1/2-in Zinc-Plated Fixed Staple Safety Hasp		\$2.72	
Master Lock 2.5-in W Steel Regular Shackle Keyed/Combination Padlock		\$7.98	
100 Spring Parking Permits (.63 each) - Yellow (Sequentially Numbered / Custom)**see note		\$63.00	
100 Fall Parking Permits (.63 each) - Orange (Sequentially Numbered / Custom)**see note		\$63.00	
100 Theme Camp Parking Permits (.63) - Pink (Sequentially Numbered / Custom)**see note		\$63.00	
50 ToughTag™ Standard Rearview Mirror Hang Tag - Red, Sequentially Numbered - 5"x3"		\$64.50	
Pyle PMP59IR 50 Watts Professional Rechargeable Lithium Battery Megaphone		\$54.00	

Discussion:

Owsia – There have been no changes to this budget but 2E and Alfred and I have been in contact since last PC call making plans to help ensure the bandanas are less “swaggy” and more of a keeper item (in case anyone was wondering about the bandanagate aspect of it).

Arrgon – What does it mean under bandanas “possible subject to change” under \$200?

Owsia – There has been a very long and ongoing discussion about the cost of bandana swag, and essentially the difference between having something be a functional item for a department and having it be a giveaway that happens every burn and people are throwing them out and not bringing them back, etc. 2E has been in close contact with Alfred and people searching for the cheapest way to

satisfy what they want to do which essentially is to have useful bandanas there for the job, that are also a nice bit of take-home something. So the idea of it being subject to change is just that they are continuing to look for cheaper options and have actually been putting a lot of work into trying to make these cheap. So the price will not go up, but it may go down.

[Vote is called.]

Result: unanimous pass

2) Gate/Greeters – \$3438.35 – Submitted by Smartie Martie – no changes

Item	Recurring	Infrastructure	Overall
TOTALS	\$2,908.00	\$530.35	\$3,438.35
1 Water Cooler Rental with Hot Water Feature	\$25.00		
6 x 5 Gallons of water	\$36.00		
Gas for Golf Cart	\$25.00		
Golf cart + delivery fee	\$325.00		
Hired Gate Crew	\$1,300.00		
Ice	\$36.00		
Wristbands	\$280.00		
Misc (trash bags,paper towels cleaning stuff)	\$80.00		
Battries	\$40.00		
Storage Tootes large total 6		\$73.84	
Office Supplies, printing materials	\$200.00		
supplies to make 100 pendants w/ball chain necklace (1.62 per necklace)	\$162.00		
Storage tootes medium total 4		\$31.00	
Storage totes small total 12		\$25.00	
Greeters Bandannas 80	\$200.00		
Stanley LED Rechargeable Spotlight (Back Gate)		\$44.51	
Citronella candles 8 & incense sticks 100 x2	\$40.00		
50 ft rope light (replacement for broken set)		\$47.00	
rainbow string	\$8.00		
Snacks, Coffee, Hot Coco, Tea, Creamer (Amazon order)	\$187.00		
duck tape, green, yellow	\$15.00		
pvc tubing	\$10.00		

canopy weight bags total 12 (6 for front gate, 6 for back gate)		\$65.00	
sand 6 bags (to fill weighted canopy bags)		\$50.00	
Banners X 2 (36" by 72") Welcome to Playa del Fuego (One for front gate and one for back gate)		\$102.00	
Greeters Banner (36" by 60)		\$46.00	
Ticketing Banner (36" by 60")		\$46.00	

Result: unanimous pass

3) Burning Arts – \$3200 – Submitted by Rev. Dave – no changes

Item	Recurring	Infrastructure	Overall
TOTALS	\$3,410.00	\$40.00	\$3,450.00
Wood - 15 cords @ \$200/per	\$3,000.00		
Fuel	\$150.00		
MacLeod Tool		\$40.00	
Safety tape	\$10.00		
Wood delivery (ADDED)	\$250.00		

Discussion:

Rev Dave – I just found out our wood-delivery guy is sticking us with a \$250 delivery fee. Originally he wanted more than that but Jill did some heroic work to whittle him down. So I propose we amend the Burning Arts budget to include the \$250 delivery cost for the wood.

Owsla – So that will take the total budget to Burning Arts to \$3450. Are there any objections to adding that to the budget? *[No objections.]* Okay we are adding that as a line item to the budget. Any other discussion before we call for the vote? *[None.]*

[Vote is called.]

Result: unanimous pass

Fifth Order of Business – Announcements and reminders

1) Ticket sales!

- Round 2 - Wednesday, March 16
- Reserves open - Sunday, March 27
- Reserves close - Tuesday, April 26 (4 weeks before PDF)

Discussion:

Owsla – The closing date for reserves is a hard date; do NOT expect reserves to re-open for you or anyone in your department. Also the list of who is on the reserves list will close well before reserves open, so make sure if you are a coordinator you get your information in in a timely fashion.

2) Hardship Tickets

- Round 2: March 9th

3) Art Grants & Pony Builder

- March 14th - Grant recipients announced

4) Theme Camp Placement, Sound Camps, Art Placement

- Applications Open: Wednesday March 16th
- Deadline: Wednesday May 4th (3 weeks prior to burn)

5) On Site Parking

- Applications Open: Wednesday March 16th
- Deadline: Wednesday May 18th (1 week prior to burn)

6) What Where When (Printed Submissions)

- Open: Wednesday March 16th
- Deadline: Wednesday April 27th (4 weeks prior to burn)

7) Volunteer Schedule

- Open: Wednesday March 16th
- Deadline: Sunday May 22nd (The Sunday prior to burn)

8) Upcoming PC meeting schedule

- April 9 (Sat) – final votes and planning for spring burn
- May – no meeting unless emergency

Final Discussion:

2E – When are the nominations for BOD?

Diana Smiles – I just happened to be reading over the bylaws a couple of weeks ago, and it says in there that they occur after Spring Burn.

Alfred – Moose is going to be looking for a co-coordinator or someone to take over his position for Drum Conclave. I think he has someone in mind.

Jim – I'm going to be working on a purchasing process, you'll have it in a couple of weeks, of how to do purchasing off Amazon.

2E – Is that going to relate to printable stuff? Is that just Amazon or will that relate to all ordering?

Jim – We'll have all that in the email that comes out; we're still making final decisions.

Yeti – Just in brief, I encourage anyone to contact me or DPW to get more volunteers for DPW.

Meeting closed at 1:29 pm