

PDF Planning Committee Meeting Agenda

Date: Sunday, August 14, 2016 at 11 am

Purpose of meeting: Vote on and review budget proposals for Fall 2016; continued review of Spring 2016 burn (more After Burn reports); new business and proposals

Agenda summary: Coordinator changes and searches; review submitted After Burn reports; vote on old budgets; review submitted budget proposals; discuss new business; review ticket sales dates and planning cycle reminders

Call-in information: 1-712-432-3100, code is 833217

Meeting called to order at 11:06 am

Roll call:

Owsla (leading meeting, PC coord)

2E (BOD)

Princess Giggles (Participation Station coord)

Ta-Dah

Diana Smiles (Participation Station coord-in-training)

St. Greg (Art Grants coord)

Patty (BOD)

Mythic (off-site Ranger coord)

Yeti (DPW coord)

Lil' Bit (Exodus coord)

Jim (Purchasing coord)

Fernando (MASH coord)

Karnak

Kathrine (Theme Camp coord)

Smartie Martie (Gate coord)

Hatter

Erica V (WWW coord)

Batnips (BOD)

Booga Booga

Opi

Ursula (Art Grants coord)

Scott (Stage coord)

First Order of Business – Coordinator/lead volunteer changes and searches

1) Art Grants:

- O-Man is stepping down (moving on over to the BOD!); many thanks for all your years of coordination for Art Grants!
- Ursula Sadiq is taking over for O-Man as our new Art Grants co-coordinator!

2) Sound:

- Please welcome Brian (AKA: Ixia) as a new Sound co-coordinator!

3) Burning Arts

- Still looking for someone(s) to join the coordinator team!
- Any updates?

4) Drum Conclave

- Still looking for someone to assist or possibly take over for Moose.
- Any updates?

5) Gate

- Still looking for a coordinator to train to replace Smartie Martie, as well as an assistant coordinator.
- Any updates?

6) Participation Station

- Looking for a co-coordinator to replace Diana Smiles.

Discussion:

Princess Giggles – Diana Smiles is staying on to train to take over for Princess Giggles; Pr.Giggles will stay on for the next 2 cycles to train her, but then will be stepping down. They are looking for an Assistant coord.

7) Sanctuary:

- Still looking for multiple people to work at the assistant and/or co-coordinator level.
- Any updates?

8) Stage

- Still looking for people for the assistant coordinator and lead positions.
- Any updates?

Discussion:

2E – Parking is now looking for assistant coords, and soon to be looking for someone to replace 2E as co-coord, and eventually also to replace Chef Phil in the future.

Patty – We have a leadership intake form that should be used and also what's the plan for advertising these positions beyond the PC calls and PONY?

Diana Smiles – plans to be putting a post up on the main PDF FB group

Patty – If we want she can also send a newsletter out for these positions; asks if Diana would like to draft something and send it her way.

Diana Smiles – Yes she can do that; also it would be helpful (since the BPE has been resurrected) if we had some notification (of upcoming issues) and then we could have some time to send in such announcements to get in there.

Patty – Always happy to take such things and compile them for BPE, and can make one specifically for this topic along with the link for the leadership intake form. It's her and Damien only collecting that information from the Google doc (i.e., leadership intake form), so they will parse through those and then send them to... is it Owsla that we send that to and then you'll give it to the individual coordinators?

Owsla – I'm sorry can you repeat that last bit of the process that you're asking about?

Patty – The leadership form is similar to the one used for people applying to the burn, but it is for coordinators, and asks about past experience, etc. So when we get those, do we pass it on to just the coord list in general, or Owsla do you want to take that and divvy it up to the proper coordinators if the applicants are looking for specific departments?

Owsla – I think it would be more efficient if those things were posted to the coord list in general because I feel like I would essentially just be acting as a middleman. My idea for that would be for you to keep that information in some sort of spreadsheet where people could just hunt for interest in their department. We can talk more about it off this call to figure out a way to efficiently manage that information that isn't too much of a strain on anyone.

Patty – I suspect it will be something like a Google Drive spreadsheet that is locked but available for viewing.

Hatter – Our website is very good for collecting this kind of data and storing and organizing it, so we could do that instead of spreading it across Google Docs if you're interested.

Patty – In terms of collecting form information? Or just announcing the vacancies?

Hatter – Yes in terms of collecting form information.

Patty – Okay yes let's talk about that off call.

2E – Could we also put something up at Part. Station? Saying these are the roles we're looking to fill?

Smartie Martie – I think any coordinator looking to fill a spot should have a write up of responsibilities. I've had a lot of people ask about the Gate coord job only to decide they aren't interested once they find out what's involved. It would be helpful for people to read about the positions.

Diana Smiles – Happy to put up brief descriptions of jobs and duties prominently at Part. Station if they're sent in to her.

Second Order of Business – After Burn reports

1) Exodus (XitUs) – submitted by Lilbit, Asst. Exodus Coordinator.

- The Good:
 - A majority of participants left on Sunday due to reports of potential inclement weather. Actual Exodus volume was light, traffic jam was avoided.
 - All non-DPW/non-Exodus staff were off site by approximately 2:30pm.
 - When asked, participants stepped up to help with shower (both the barn & pavilion showers) MOOP. Special props to Justice League, who gladly pitched in, as well as 3 volunteers who answered a general call out into the pavilion (Raina Rasberries, Pete Stone, and a 3rd who's name unfortunately has escaped me.)
 - There was a dedicated volunteer who both directed traffic and manned the ash dump for the majority of the day. And she had fun doing it (does anyone know her name, so I can get in touch for next burn?)

- Only 2 ride orphans, both were found rides with other participants.
 - Special props to Purchasing Coord Jim, Parking Coord 2E, and Jenny Wood, who went above and beyond. Jim & 2E carted the Asst. XitUs Coord (me) around then carted the leftover firewood into one giant pile; Jenny and Karnak rocked the pavilion MOOP sweep (it was in terrible shape), and the 3 of them handled the majority of final MOOP Sweep.
 - HUGE reverence and thank you's are owed to Raina Raspberries and Purchasing Coord Jim for each handling an over-the-top egregious MOOP situations (see "The Ugly" below.)
 - Exodus actually had 10 volunteers sign up to help, however due to the major storm threat the majority were unable to stay for the shift. Most did at least check in at PS to let us know they couldn't make it.
- The Bad:
 - Several vehicles got stuck in the mud, Pineapple had to tow out most of them. Due to the light traffic day we didn't think restrictions were necessary, but going forward Exodus will do a better job marking out the non-drivable spots or working with Parking to make the call for walk in only.
 - Once again, flyers were left up in the porta potties, leaving a single Exodus volunteer to take them all down. Reminders that if you "put them up you must take them down" need to go out.
 - In the new camping section, copious amounts of caution tape was used to indicate the event boundaries. While it needed to be there and held up well all weekend, taking it down was troublesome as it was wrapped around every tree and bush, including many thorn bushes. Will work with Theme Camp Placement coordinators prior to next burn to see if there are alternatives.
 - Pavilion MOOP: The Pavilion was a disaster area, has not been that bad in a couple of years.
 - Firewood collection: There was discussion and disagreement in regards to firewood collection. In years past our arrangement with the vets was to leave the firewood in place, they would come and collect it. This burn, rather late in the day, Pineapple asked that the wood be placed into one big pile. While this new request caused some chaos on this particular day, going forward we will assume this as standard process and ask participants to carry their unused wood back to the pile prior to departure.

- The Ugly:
 - There were a number of instances of egregious MOOP left by participants. There was a large unburnt structure, which the vets graciously agreed to take off our hands, an enormous pile left under the small shelter next to PS, a used feminine hygiene product left in the ladies showers, and what appeared to be soiled men's undergarments, along with several used baby wipes, left in a pile in the back parking lot. Pictures of all except the ladies showers available upon request.

Discussion:

Lil' Bit – Never had to write an Ugly section before, but I've never seen as much MOOP left over as I did this last burn. The dirty personal items was over the top. Big structures. There was a couch that was almost left... But on the good side we had about 10 people sign up for Exodus (which is lots!), even though the storm put a squash on some of that (with people bailing early).

Owsla – I was thinking this recently after reading the report and wanted to throw it out for discussion with people... I was wondering whether or not an Org-based pushed for a little bit of re-education of the community in terms of MOOP might be warranted, and if people might be interested in getting something like that organized. Ideally every participant would be educating every other participant, but it might help to have some of that information coming down more prominently from the departments to spark that process off.

Patty – One of the things that came up a lot in BOD interviews was that topic. Nominees were very interested in helping to get things like MOOP (awareness) and the 10 Principles beat into participants. So there's definitely an interest and people looking to do that. I've seen some great Gate/Greeter operations like that where they pull people aside while they wait to enter and go through the principles, etc. Potentially something like that would be good in addition to things that come before the burn.

Karnak – Education is great, we should always educate. But what was going on at the event this past time was egregious. You don't leave half-burnt things lying around, you don't leave that sort of trash lying around unless you just didn't feel like cleaning up and assumed someone else was going to do it for you. There's no amount of education that will fix those people; we're just going to have to catch them and shame them.

Fernando – Maybe on the obnoxious side, but effective patrolling and reminder via megaphone may be a way to communicate our principles and what is expected of people: Pick up your shit and leave absolutely nothing behind.

Owsla – I'm hearing the ideas and there's 10,000 ways this could be implemented and that's great, but I want to bring the conversation focus back to the question of is anybody here interested in being part of that organization or interested in helping organize it, or do you think this is something your department could help with? We can throw around lots of ideas for what people in general can do, but I want to get a feel for whether we have the people who want to be the ones to do it right now.

Lil' Bit – Piggybacking on Fernando's idea with the megaphones. Exodus has a megaphone, we'd be happy to add that into our routine. But I feel like Mondays are a little too late for education and if people have already tuned out by then then they've already tuned out. So maybe if someone was looking to step up for this education process, we could share our megaphone.

Owsla – Is Exodus at all interested with all your new volunteers to have some of those volunteers be activated earlier in the event to do just that, with the megaphone?

Lil' Bit – I would love to put new volunteers on that. But as far as starting earlier in the event that would be a call that Fritz would have to make. Last he and I chatted he was not comfortable with increasing Exodus time into another day. We'll have to revisit that with Fritz.

Mythic – Comments about the educational process. Important to think about the nature of our community and our participants. For many this is their introduction into the burner community, so megaphones at the event may be a great way to remind people but perhaps not a great way of introducing people to the principles. We want to start the education process before they get to the burn, and then reinforce while they're at the burn. Positive reinforcement works better in effecting behavioral change than negative reinforcement. I would suggest something like the consent posters that the Rangers have been putting out; it's a process that takes time and energy and effort. I suggest we start introducing our participants to those essential community elements before they get to the burn. Maybe post on the website, maybe newsletter focus pieces on each element that we want to talk about, and then we can reinforce at the gate, and when we see people doing good things we reward them.

Diana Smiles – Part. Station has megaphones, but I think Mythic is right. It's a comprehensive education that begins offsite and then comes on-site. I think part of the responsibility for on-site education is Greeters. That's basically their job. It gets difficult when we have carry-in because no one is stopped long enough to educate anyone because they're all focused on hauling their crap in. But I'm passionate on this topic and I really agree with Mythic that it starts outside the event. I think the website is a major focal point that needs to be part of that. Our

BPE has been resurrected but a thousand new people have joined the group in the last 6 months and none of them are aware the BPE exists, so even if we send it out we're not reaching the full community. I try to post on the FB group about things and educate there, but basically this community is growing so fast that we need a multi-pronged approach (to reach them all).

Princess Giggles – Do we have a new MOOP coordinator?

Owsla – We do! Cassandra Hanlon has stepped up, but she is not on call right now.

Princess Giggles – Okay so someone might want to tell her about this conversation. We do also have educational initiatives at Part. Station that hopefully will be running long after I've left my post.

Fernando – For time constraints I'll just say I'll bring my megaphone and participate in the do-acracy.

Yeti – Many of my points were covered by previous speakers. Like Fernando I'll show up and participate in the do-acracy.

Hatter – To add onto the idea of education before hand, two good spots for that would be in the ticketing queue. Ben had it set up where a bunch of goofy sayings and such pop up around the site while you're waiting in the queue, that might be a good opportunity to put some training material and general information about volunteers and the principles and stuff. And also on the actual physical ticket, we're still printing the old waiver which we don't need anymore (since getting the new waivers) so we could replace that with some general information. Either put everything on there or maybe each burn have a different theme we want to concentrate on.

Jim – Is it possible to come up with a fun little sheet of paper with the principles and issues we want highlighted that could be laminated (I could do that) and that people could pass around while in line? Doesn't have a ton of information, but has bullet points for key information: volunteer run, take your crap with you, etc.

Karnak – You have my permission to do this! :D

2) Fire Conclave – submitted by Peña

- The Good
 - There was a lot different fire props used and a good number of performers. No one got hurt.

- The Bad:
 - Skully (the conclave coordinator) was unable to make it to the burn and was unable to call someone to let them know he was not able to make it.
 - The conclave meeting was set at one time, then another and had people walking around for hours trying to find out when the right time was.

- The Ugly:
 - The person who was eventually put in-charge to organize the conclave had to be relieved of their position b/c they were overwhelmed and didn't know what to do, causing a big confusion right before the conclave.

3) Gate/Ticketing – submitted by Smartie Martie

The Good...

The Bad...

The Ugly...

I do not like using any of those categories.

People came, we check them in.

Volunteerism was low.

We are always looking for more volunteers for front and back gate.

We are currently looking for an additional assistant coordinator as well as new coordinator for Gate.

You will have to attend Fall PDF to see the changes and updates, participants have suggested and which suggestions we choose to implement at the Gates.

Discussion:

Patty – When you say volunteerism is low, is that in comparison to other burns or do people just not show up or...?

Smartie Martie – People just don't show up. They sign up and flake out. On Sunday (regardless of the storm) we *always* have super low volunteerism on Sunday. It's pretty disappointing.

Patty – I'd like to talk about deadlines, or lack thereof. I'm getting a lot of pushback from BMOrg about the timing of post burn reports. We really need these After Burn reports and in some ways by putting a lot of the purchasing on Jim's shoulders we've removed the incentive from you guys to get your After Burn reports in because if you're not spending your own money then you don't have that incentive to turn in the AB report on time to get reimbursed. The fact that we're still missing 5-6 of them is crazy...

Owsla – Patty can I ask you a quick question? Can you frame this conversation by saying when you want the reports?

Patty – I need them pretty much ASAP, but we need to put a deadline on them that they need to be in when the expense reports are due. So for the Spring burn that would be June 30, and for the Fall burn that would be November 15. That gives you about 6 weeks after the burn to get your thoughts together and put them down. And that way when I get all the financials in I can put together a comprehensive report and send it to BMOrg.

Owsla – I will put those notes down and since I've been collecting AB reports I'll put that into my planning and help try to encourage people to get them in.

Patty – We get all this feedback from people that we want to be considered a regional burn, so to that end we need to follow the very simple rules of what it takes to be officially recognized, and that does include the paperwork.

Owsla – Just to continue on that a little bit, this is something that we actually talked about, or at least I talk about, with Dove a cycle or two ago because she was saying we have these new standards from the Org and we need to be a little stricter about this and that... But at the time I never got any deadline from her or anything like that. I totally appreciate that we have them now, but I would like to encourage you and to encourage the BOD members to come and communicate with us when you have things like that because some of those we might not know about and it isn't just a process of us being lazy.

Patty – Yes sure, it was a new thing realizing that we didn't have a set deadline.

2E – When submitting the After Burn reports, please keep in mind that insurance people will be reading them, so please stay away from colorful language and all that.

Patty – Following up on that, the PONY and the AB reports are public, and I said this in the coord email as well... Like the slip 'n slide, or any mention of a trampoline... we are scrubbing these kind of things because PDF has been extremely lucky with our insurance to date, but other burns haven't been so lucky and there's a growing awareness around the country that these events are dangerous. So how we report our event is important. Also, when you do the AB report please do follow the form of the Good, the Bad, and the Ugly so we have more consistent reporting.

Fernando – The role of transparency...

Owsla – Hold on, I want to cut this conversation off because we are 46 minutes in and we haven't even gotten to the budgets. It is *very* important what you're about to say about transparency and how to do that, and I want to let you say it but I'm going to shut down conversation after that so we can keep moving. There's a lot to talk about and some of that can be discussed off-call, so I want to keep it to the agenda more. So if you can summarize what you're saying and then we can move on that would be awesome.

Fernando – Community transparency is important for free society. That's it.

Owsla – Awesome, I am in 100% agreement with you; I think the issue here is that the AB report itself is not the one vector for transparency, so the AB reports themselves need to stay to a particular standard.

**Still missing After Burn reports from the following departments (some have reported in as being on their way): DPW, Drum Conclave, Greeters, MASH (notified as being in process), MOOP, Purchasing, Theme Camps*

Third Order of Business – Budget voting

1) Vote to approve a line-item addition to Gate-Ticketing/Greeters budget, to be voted on separately at next meeting.

- Item in question is a new computer to be used for Ticketing as the one being used now is on its last legs and went dead for a short time during setup in the Spring. Line item is an older model Panasonic ToughPad with an integrated scanner; Hatter has priced them out and would like to get an approved budget for up to \$1500 for this purchase.
- Procedure:
 - We will vote to approve or not-approve this as a line item; if approved, we will consider it and vote on it separately in September. If not approved, it will not be funded in this cycle of budgeting. In either case, we will still be voting on the previously-proposed Gate-Ticketing/Greeters budget this meeting.

Discussion:

Smartie Martie – I would also like to clarify that we would like to have a long window to purchase (if it is approved) so that we can shop around for the best price for that computer. It might not be bought in October or November, it might be bought in December (or later). We want to shop for the best price instead of just hurry up and buy.

Karnak – So if it's going to be an item for later on, why are we voting on it in this budget.

Owsla – Because we want to have it for spring, and we want to have that window to shop around so we can spend less money on it rather than more money.

Karnak – Do we have a backup for the current fall computer?

Smartie Martie – We do have a backup.

Hatter – In addition to having plenty of time to do the shopping, we also want plenty of time to get it set up, etc.

Patty – If it's added as a line item, is that the item that we're voting on or can it just be a computer that can be changed (in type/specification) between now and then?

Owsla – So what's actually being added as a line item is a budget of up to \$1500 for a new computer. The extra information about what Hatter was looking at is just extra information that he provided and so I provided to the PC, but the line item itself is a budget of up to \$1500 for this new computer.

Patty – So I'm looking at the budget history, we bought a scanner in 2009, and the last computer we bought was only \$500, so I understand that's probably crashed over the past 4 years but I'm curious to learn why this Panasonic is more expensive and why we're going for it. And what's the storage for something that's used twice a year and is it really just the weather that's impacting it?

Owsla – So this is why it would be voting today to approve it as an item to be voted on next month... (so there's time to discuss all this) Okay I'm going to try to call the vote by unanimous consent, so when I call for the votes please stay silent unless you object. *[Calls for vote.]*

Result: unanimous pass

Owsla – Okay this line item is passing. We have a month to get all this information and we will vote on it next meeting in September.

Patty – Just as a note, I'm going to abstain from all voting.

2) Gate-Ticketing/Greeters – \$5,196 – Submitted by Smartie Martie

**No changes since last month, with the exception of the above mentioned line-item addition to be voted on separately next month*

Item	Recurring	Infrastructure	Overall
TOTALS	\$4,326.00	\$870.00	\$5,196.00
Tables 6 ft x2 (back Gate)		\$120.00	
Table 4 ft 1 (Front Gate)		\$45.00	
Snacks and beverage stuff	\$175.00		
Pendants handmade 100 (includes materials to create the pendants)	\$180.00		
Custom Numbered Wristbands Fabric UV thread count 1500	\$900.00		
Wristbands Child/Under 21	\$100.00		
Cooler		\$50.00	
Batteries c and d	\$45.00		
rechargeable batteries aa (dakoda radios)		\$50.00	
Solar Lights		\$25.00	
Office Supplies and printing materials	\$225.00		
zip lock bags	\$15.00		
Citronella candles 8 & incense sticks 100 x2	\$40.00		

duck tape, green, yellow, gorilla tape	\$25.00		
wooden stakes	\$50.00		
rainbow string	\$10.00		
vinyl (swag and labeling)	\$45.00		
cups coffee (swag)	\$50.00		
flagging tape	\$25.00		
light up glow wands		\$50.00	
Reflective safety vest x4		\$45.00	
Fabric paint	\$15.00		
Traffic Flag		\$30.00	
Ice	\$30.00		
Golf Cart + rental fee	\$325.00		
Gas	\$30.00		
Vets watching the Gates	\$1,300.00		
Greeters Bandanas x 80	\$200.00		
Misc supplies	\$80.00		
6 x 5 Gallons of water	\$36.00		
1 Water Cooler Rental with Hot Water Feature	\$25.00		
colored led lights for signs		\$60	
EL wire for signage and converter		\$80	
mounting materials for signage/lights		\$40	
extension cords 50 ft x 3		\$120	
light with clamp x 2		\$30	
light bulbs	\$45		
spray paint	\$45		
paint	\$45		
Fabric and thread for banners	\$250		
UV flash lights x5		\$20	
12 AAA pack rechargeable batteries		\$15	
8 AAA rechargeable batteries and charger x2		\$40	
Velco strips		\$20	
file box for storage of waivers	\$15		

Clips canopy		\$30	
plus 6% sales tax on anything purchased in MI	?????	?????	
shipping cost	?????	?????	

Result: unanimous pass

3) Lamp Lighters – \$130 – Submitted by Starboy

**No changes since last month*

Item	Recurring	Infrastructure	Overall
TOTALS	\$130.00	\$0.00	\$130.00
Paper Towels	\$10.00		
Dedicated Flashlights	\$20.00		
Lamp Fuel	\$100.00		

Result: unanimous pass

4) Rangers – \$1,475 – Submitted by Mythic

**No changes since last month*

Item	Recurring	Infrastructure	Overall
TOTALS	\$800.00	\$675.00	\$1,475.00
Burn Items			
Printing for Burn			
Ranger Field Guides (50 x \$0.78)	\$40.00		
Consent posters (30 x \$2.38)	\$75.00		
Consumables			
Juice, snacks	\$35.00		
Hot & cold water bubbles, 2 x 5 gallon bottles	\$50.00		
Office Supplies	\$60.00		
Golf cart and Gas			
Golf cart and delivery	\$325.00		
Extra gas for Golf cart	\$25.00		
Uniforms			
Ranger reflective patches (50 x \$9.70 + \$40.00 set up)		\$525.00	
Ranger Fall 2016 2" x 1 1/4 " embroidered patches (100 x \$1.50, \$40.00 set up fee)	\$190.00		

Infrastructure			
Fans for Ranger HQ		\$75.00	
Lights for Ranger HQ		\$75.00	

Result: unanimous pass

5) Theme Camps – \$125.16 – Submitted by Katherine

**No changes since last month*

Item	Recurring	Infrastructure	Overall
TOTALS	\$108.23	\$16.93	\$125.16
Bamboo Skewers	\$15.00		
Flagging Tape*	\$50.00		
Laminated Maps for Gates & PS	\$30.00		
CAUTION tape**	\$13.23		
100' tape measure***		\$16.93	

* Need more than before due to addition of North field

** For marking off event boundary around North field fence

*** For more consistent camp sizing in response to TC Lead feedback

Result: unanimous pass

Fourth Order of Business – Budget proposals

1) Art Grants - \$100 – submitted by St. Greg

Item	Recurring	Infrastructure	Overall
TOTALS	\$100.00	\$0.00	\$100.00
Drinks (champagne, wine, juice), snacks (cheese, crackers, cupcakes, brownies, etc.), napkins, plates, cups	\$100		

Discussion:

Booga Booga – Is this for the soiree for the art grant recipients to get together, or is this just a random expenditure?

St. Greg – Yes it's for the artist's reception, from the Art Grant coordinators.

Owsla – And let me add to that so we’re all on the same page here, this is an event that happens at PDF that’s open to all participants of PDF. So it’s not only for the artists or for the Art Grants department. It’s for everyone.

2) Burning Arts – \$3,575 – submitted by Rev. Dave

Item	Recurring	Infrastructure	Overall
TOTALS	\$3,575.00	\$0.00	\$3,575.00
Wood (17 cords at \$200 per + \$100 delivery)	\$3,500.00		
Fuel	\$50.00		
Flares/tape/rags	\$25.00		

Discussion:

No discussion.

3) DPW – \$675 – submitted by Owsla, confirmed by Yeti

Item	Recurring	Infrastructure	Overall
TOTALS	\$675.00	\$0.00	\$675.00
25 bales of straw	\$175.00		
emergent on-site needs	\$500.00		

Discussion:

No discussion.

4) MASH – \$555 – submitted by Fernando

Item	Recurring	Infrastructure	Overall
TOTALS	\$350.00	\$205.00	\$555.00
Golf cart	\$325.00		
Gasoline for golf cart	\$25.00		
Head stabilizer for backboard		\$70.00	
Body straps for backboard		\$35.00	
Burn barrel w/ MASH logo		\$100.00	

Discussion:

No discussion.

5) Parking – \$1,205 – submitted by 2E

Item	Recurring	Infrastructure	Overall
TOTALS	\$726.00	\$479.17	\$1,205.17
Golf Carts (2)	\$650.00		
Golf Cart Fuel	\$40.00		

Water/Cooler	\$36.00		
HyViz TriBand 3/8" / 4ft - 12pk (2)		\$100.00	
Lufkin 9,999-ft Long Tape		\$59.98	
1 Case of Orange Pennant Flags (50 100' Strands)		\$319.19	

Discussion:

No discussion.

6) Sound – \$242 – submitted by Peña

Item	Recurring	Infrastructure	Overall
TOTALS	\$0.00	\$242.00	\$242
Puxing-777 2-way radio x2	\$0.00	\$118.00	
Shoulder Remotes for Puxing x2	\$0.00	\$40.00	
lock box	\$0.00	\$48.00	
lock	\$0.00	\$20.00	
log book	\$0.00	\$16.00	

Discussion:

No discussion.

7) Stage – \$1,359 – submitted by Scott

Item	Recurring	Infrastructure	Overall
TOTALS	\$585.00	\$774.00	\$1,359.00
Lights, Rental	\$400.00		
Mixing Board (Yamaha MGP 16X)	\$135.00		
Sub Woofer (Left)		\$699.00	
Misc. Audio Connectors and Cables		\$75.00	
Stage Swag	\$50.00		

Discussion:

Owsla – Okay so I put up the part of the budget that seemed to be the one we wanted to vote on barring any changes. There was some discussion about rental vs. buying of mixing board and Scott and Patty are the main players in that discussion, but this is the correct budget to put up for next month's vote, correct?

Scott – Yes.

8) Volunteer/Participation Station – \$1,950 – submitted by Princess Giggles

Item	Recurring	Infrastructure	Total
TOTALS	\$1,040.00	\$910.00	\$1,950.00
Misc. office supplies (Paper, Ink, organizers, etc.)	\$125.00		
Misc (trash bags,paper towels cleaning stuff)	\$20.00		
Snacks, Coffee, Tea, Hot Cocoa	\$75.00		
Schedule paper	\$15.00		
Raffle tickets	\$25.00		
Buttons (400-500 count)	\$200		
Signage	\$30.00		
1 Water Cooler Rental with Hot Water Feature	\$25.00		
Water (4 – 5 gallon jugs)	\$25.00		
Golf Cart Rental & Delivery Fee	\$325.00		
Golf Cart Gas	\$25.00		
6 Radios		\$600.00	
Fans		\$50.00	
Extenson Cords		\$25.00	
Safe		\$60.00	
Seating		\$75.00	
Banner		\$75.00	
Flag		\$25.00	
PS Events	\$150.00		

Discussion:

Owsla – I had a question, is that last item (PS Events) for supplies for the educational events that PS is running now?

Princess Giggles – That’s correct.

9) WWW – \$1,802.36 – submitted by Erica V.

Item	Recurring	Infrastructure	Overall
TOTALS	\$1,802.36	\$0.00	\$1,802.36
Printing for WWW	\$788.75		
Printing Laminates, 750ct.	\$1,013.61		

Discussion:

No discussion.

**No budget submissions from Exodus, Fire Perimeter, MOOP, Sanctuary*

Discussion:

Patty – What is the date of the next PC call?

Owsla – Saturday September 10.

Patty – That is a month out, so people need to be prepared to purchase things that Sunday or Monday. I didn't see it on the agenda so is it okay for us to quickly talk about the purchasing process a little bit?

Owsla – I think that would be a good idea since there have been a lot of questions about that process and it was not streamlined enough last burn. So let's do that, especially if we can keep it a bit quick!

Patty – We did learn some lessons the hard way last burn. I do understand the desire to not want to spend out of your own funds. We are not changing that quite yet, we still prefer for people to do that. I am here through the month of August and September. If you have that window to use your credit card to do your purchasing and then submit that I will reimburse it as soon as I get that request. I just need to have the receipts in hand. If you are going to go through Jim, please take the line items of the budget that you submitted and copy that whole thing into an email and for each item put the link of what you're looking to buy, whether it's Amazon or anyplace else. It's extremely difficult to track and organize otherwise. Most of you have pretty simple budgets but budgets like from Gate and Participation Station take about 2 hours on my end to try and match up what goes where. Do *not* use the Wish List for Amazon. Instead put it in a single email with links for each item, and send that to both Jim and treasurer@playdelfuego.org

Owsla – Based on some talks I've had with Jim about how hard it can be even to just sort through a flood of emails, would it also be a good idea to set up a Google doc with a spreadsheet with a tab for each department? And the department coords can also do that so you have a centralized place (to hold that information) and don't have to be sorting through emails.

Patty – It's a great idea and it's something that once the budget has been approved access is limited for editing so that would be an amazing way to handle that. Is that how the budgets are being collected, is it per tab? And then we can just access that spreadsheet? And there are links to the items to be ordered?

Owsla – Yes that is how we collect budgets for the most part.

Patty – Also, try to get things going to your own homes for delivery. Jim is not a warehouse. If we need to work out some other delivery option we can but for this round please try to get things to your own homes.

Jim – I ask people to be very clear in your emails what department the item is being ordered for. Also please give me a real name and email; I don't always know people by their burner names. Just try to be clear and give as much information as possible and we'll try to work it all out.

Smartie Martie – I am going to have some things sent to me and have some things sent to Philadelphia. Is that okay?

Patty – I think the idea of the Google spreadsheet is one we can talk about today and make it work, and as part of the spreadsheet you can identify the address (of delivery) for each individual item, so that it's easily referenced.

Yeti – I live quite close and have the ability to transport many items, so I'm available for that. I'm only about an hour and a half away. I can transport stuff for people from Phili if it makes sense.

Ursula – I'm about 40 minutes south of the event and I have a suburban garage we can put stuff in, if that makes transport and shipping easier for people.

Owsla – Anyone who has personal contributions like that that they want to offer, that's awesome, but talk together on the coord list or directly to Jim and Patty since that's where purchasing is getting organized.

Fifth Order of Business – New business and proposals

1) Reserves expansion for Art Grants Department (to go into effect for Spring 2017 cycle), submitted by St. Greg, O Man & Sara Muskulus

- As part of our effort to further acknowledge and ensconce the Archivist role that was formally created back in January 2016, we would like to allocate a reserve ticket to the Archivist position (currently held by Sara Muskulus) as part of the Art Grants department.

Our aspiration for this position is to not only archive all of the art grant recipients at PDF, but to document the entire event (ie: theme camps, misc. art projects, events, etc.). We could use detailed records of the event as a promotional tool to recruit artists interested in bringing their projects to PDF.

As we understand it, departments are allowed up to 3 reserve tickets without some kind of special consideration, and the Art Grants department is only using 2 right now, so we ask the PC to expand the Art Grants reserve tickets by 1 so as to have one for the Archivist!

Discussion:

Patty – The comments there say that departments are allowed up to 3 reserve tickets; is that all departments?

Owsla – Some years back (I can look it up) a proposal was made and passed by the PC that basically set 3 reserves as the standard allocation per department, for any department. This did not automatically give 3 reserve tickets to each department, it just set that as the standard for what departments more or less should be allowed unless there is some pressing reason why they shouldn't be (e.g., a department of 1 person where there is no real need for other on-site necessary personnel). So this was a way to sort of streamline the process of debate over which departments should get extra reserves (assuming they have an arguable reason). So 3 has been the voted on, accepted standard allowance, and anything beyond 3 is something that automatically flags a deeper discussion on reserve ticketing (expansions). That a bit of an odd summary, but I can also forward the text of the proposal if you want to take a look at it.

Hatter – I thought the original proposal made it so we don't have to vote on the 3 standard reserves and that it automatically just happens unless there was concern about it. That was definitely the original intent and the reasoning behind it was to stop having two months of arguments of whether some department needs more help.

Owsla – That may have been the original intent behind it but that is not what actually got passed in the proposal (to my recollection). It's a pretty detailed record of that proposal and vote, and also the result of it which included an accounting of how many reserve tickets each department had after that proposal was passed. So it's pretty clear that even if that was the original intent that's not exactly how it went through.

Hatter – Could you forward that to me too? I wrote it up and proposed it and got it passed and I don't remember that being the way it was.

Owsla – I can!

Scott – If I were to want to expand the reserves we currently have for Stage, which is 2, to 3 then that would still require a vote?

Owsla – That is correct. The difference is, as I understand it anyways, between that and if you wanted to expand from 3 to 4 is that if you wanted to go from 3 to 4 there would probably be a pretty critical review and discussion about why you needed that, whereas going from 2 to 3 is probably going to be less of a discussion and an issue. I know it's a weird thing and is sort of like a guideline-rule that was passed, but that's how I read it (in the records).

2) Updates on bridge road?

- Anyone have info?

Discussion:

Diana Smiles – I was wondering if the BOD and/or Vet liaison had any information about changes to the road? Will there be changes? On ramps or off ramps or gravel added? Any info the BOD could forward to the PC would be great.

Patty – I know that at spring PDF I received confirmation from both Pineapple and Mother that the road would not be the way they were in the fall. We are hopefully connecting with Mother for a BOD call scheduled for the 22nd of this month, so we'll get an update from him then, and I will certainly pass off any new information.

Smartie Martie – Can they take pictures?

Patty – Possibly, we'll see if they have the means to do that for us.

Patty – A couple quick issues to add and put on record. 1, we really need to get clarity on the dumpsters and we'll get clarity from the vets, but as a group we need to start moving away from using dumpsters at all, so in terms of educating (the community) and what's involved with that... If we want to maintain BM regional status, we are the only burn in the world that has dumpsters on site (for general participant use). There is increasing pushback on that from BMOrg. We'll talk with Mother on the upcoming call to see the status there (and maybe we have to keep dumpsters while at VVMC though we're trying to get rid of them), but the minute we move there will be no dumpsters. It may be worth just starting the process of educating people sooner rather than later. It will be some coordination with the vets. It will be happening, but how that will happen may vary.

Owsla – It would definitely help to know and give the real story to the community once we know what's actually happening (with the dumpsters), so please let us know as soon as you do. This dovetails into the MOOP discussion we were having earlier. So we can have these talks on the PONY and future PC meetings.

Patty – Also the BOD is still working out details but there is a need to have our materials stored in one or maybe two places, storage locations, shipping containers, whatever. I suspect there will be a subcommittee put together around that process since this must be something worked out between BOD and PC together. So as you think about how you handle your equipment, please start to think about what that would look like if all your department's equipment stayed at PDF, and with definitive plans and inventory. This may be put into play as soon as the Fall burn, but there's no formal proposal yet. So just really start to think about it.

Last, Mythic I know Snuggles and Animal had been putting together a proposal with medical in terms of Rangers and evictions. We have many new BOD members coming on now, and I wanted to know if it was still on the table that a new eviction process proposal was in the making. We can talk about that offline.

Owsla – Great. One thing back is that this is all great information but in the future if you can submit things as agenda items it helps time the meeting a little better.

Sixth Order of Business – Announcements and reminders

1) Reserve ticket sales

- Open - Tuesday, August 16, 2016
- Close - Tuesday, September 13, 2016 (3 weeks before PDF)

Hatter – I had close to 10 people last cycle asking for exceptions to the deadline. They didn't get it then, they won't get it this time. Please stick within the time frames.

2) Upcoming PC meeting schedule

- Saturday September 10, time TBA

Meeting closed at 12:26 pm