

<p>PDF Planning Committee Meeting Agenda Date: Saturday, May 6, 2017 at 12 PM Call-in information: 1-712-432-3100, code is 316857</p>	<p>Purpose of meeting: Continue planning for Spring Burn</p> <p>Agenda summary: Old business discussions; vote on old budget proposals; open forum</p>
<p>First Order of Business – Coordinator Updates</p>	
<p>1) Ranger Leadership Transition Rat Bastard is lead, Johnell and Epic join Owsla as ARCs.</p>	
<p>2) Exodus Coordinator Fritz has resigned. Elizabeth Hanna is new lead.</p>	
<p>Second Order of Business – Old Business Discussions</p>	
<p>1) Updated Proposal: Reserved Tickets for Volunteers - submitted by Smartie Martie</p> <p>Every volunteer is important to running the event. Several community members have suggested this in the past and it has been shot down several times. Its time to make this a reality. Some departments do not have this problem, for Gate departments, such as Greeters, Ticketing and Parking we do....</p> <p>Yes, this suggestion will create some more work for some coordinators and BOD, it will also alleviate work and stress of coordinators during the event, because we will hopefully have a full or almost full staff of volunteers before the event starts. I think we would have more slots filled before the event due to the carrot of a reserved ticket. Every burn the volunteer pool is different, it always changes and inconsistent, one burn we have a great volunteerism, then the next burn poor volunteerism.</p> <p>A participant volunteers for 6 hours, either 2 three hour shift lead shifts or 3 two hour volunteer shifts.</p>	

The Front and Back gate already have a volunteer shift log book to record volunteer attendance for his or her volunteer shifts. A simple log for recording participant information on site either on smartphone/computer or old fashion pen and paper.

The volunteer shift logs books can be updated to record additional information such as email address and have two people to sign off for completed shift, such as shift lead, Coordinators and Assistant Coordinator, or G.O.D.'s. Other departments would need to create their own log to create and record participant information for reserved ticket.

After the event, coordinators would record the reserved volunteer ticket list into a google spreadsheet for his or her department for the following burn. The spreadsheet would need to be completed by coordinators. The dates for completion of the spreadsheet would be when afterburn reports are due to the PC. Its might seem early to us, we do not currently know how much extra work will be created for the volunteer programming the additional reserved tickets. The reserved ticket would be forwarded to the current BOD or volunteer responsible for the reserved tickets for the following burn.

Coordinators would send emails out to the volunteers who received the reserved to the following burn.

During the reserved ticket sales volunteers would be able to purchase a reserved ticket to the burn. We could have a separate round of ticket sales for this round.

Communication to our community about the new reserved ticket for volunteer shifts are the following: web site announcement, notices during ticket sales, posts on FB, notices on the BPE, emails sent out to volunteers by department coordinators.

The volunteer reserved tickets would come out of the general ticket cap. All current departments would keep current reserved tickets for their department.

For vote: Allow participants who volunteer 6 or more hours to purchase reserved tickets for a subsequent burn.

*** Some details are still being worked out, such as whether or not it would be for the immediate next burn. Also, we need to know an exact number to know how this will affect the general ticket pool. This vote will put the process in motion for coordinators to track volunteer hours and collect the data needed at this spring's burn.

Third Order of Business – Vote on Old Budget Proposals

1) Parking Budget - submitted by Chef Phil

Golf Cart	\$700	Recurring	transport for coordinators
Gas	\$50	Recurring	
Water	\$50	Recurring	water cooler
Water	\$37.50	Recurring	5 5gal bottles
Gravel	\$1,200.00	One Time	
Total	\$2,037.50		

2) WWW Budget - submitted by Whiplash

Printing - WWW	\$813.79	Recurring	
Printing - Laminates	\$1,094.98	Recurring	Laminates
Total	\$1,908.77		

Fourth Order of Business – Announcements and Reminders

1) Next Cycle Meeting Schedule
To be announced

Open Forum

1)